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| Yuliya YushkovaE-mail: kuroi\_kasa@mail.ruDate of birth: 15.09.1992 |
| Experience:**LexisNexis**Internet Researcher \​ Translator, 05/2015 – 08/2015, Tomsk, RussiaWorked as an internet researcher and translator (*Japanese – English, Russian – English*) for LexisNexis database.*Responsibilities:*1. Harvesting the information from different websites, including Japanese2. Processing and translation (if necessary) the information3. Working with the database**Tomsk Chamber of Commerce and Industry**Junior Manager, 01/2015 – 03/2015, Tomsk, RussiaWorked independently and as part of a team to provide a support for a local business owners.*Responsibilities:*1. Negotiations with local business owners.2. Working with the data base.3. Composing press releases.4. Translation (*Russian - English, English - Russian*)**The 13th Plenary meeting of the Asian Network of Major Cities 21 (ANMC21)**Volunteer, 09/2014, Tomsk, Russia*Responsibilities:*1. Working with the delegation from Japan.2. Meeting with the Governor of Tokyo and the Governor of Tomsk. | Education:**Tomsk Polytechnic University**Specialist in Regional Studies *(Japanology, Japanese Language)*2010 – 2015 The title of Graduation work: "The phenomenon of social discrimination in Japan" **Sapporo Language Institute**Student2013Have an experience of 3-month studying abroad, as a student of Sapporo Language Institute (Japan). |
| Skills:* Excellent analytical skills
* Advanced Windows user
* Attention to details
* Energetic and organized
* Ability to travel as required
* Good judgment and decision making skills
* Excellent verbal and written English
* Good verbal and written Japanese
* Excellent Russian
* Problem-solving capabilities
* Solution oriented
* Ability to work quickly under the pressure of tight deadlines

Summary:A highly organized and friendly professional, able to establish long-term, positive relationships with clients, co-workers and outside resourcesLived and traveled abroad, developed a keen sensitivity to people from diverse cultural backgrounds. Fluent in English and Japanese, native Russian speaker.  |
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