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| Yuliya Yushkova  E-mail: [kuroi\_kasa@mail.ru](mailto:kuroi_kasa@mail.ru)  Date of birth: 15.09.1992 | |
| Experience:  **LexisNexis**  Internet Researcher \​ Translator, 05/2015 – 08/2015, Tomsk, Russia  Worked as an internet researcher and translator (*Japanese – English, Russian – English*) for LexisNexis database.  *Responsibilities:*  1. Harvesting the information from different websites, including Japanese  2. Processing and translation (if necessary) the information  3. Working with the database  **Tomsk Chamber of Commerce and Industry**  Junior Manager, 01/2015 – 03/2015, Tomsk, Russia  Worked independently and as part of a team to provide a support for a local business owners.  *Responsibilities:*  1. Negotiations with local business owners.  2. Working with the data base.  3. Composing press releases.  4. Translation (*Russian - English, English - Russian*)  **The 13th Plenary meeting of the Asian Network of Major Cities 21 (ANMC21)**  Volunteer, 09/2014, Tomsk, Russia  *Responsibilities:*  1. Working with the delegation from Japan.  2. Meeting with the Governor of Tokyo and the Governor of Tomsk. | Education:  **Tomsk Polytechnic University**  Specialist in Regional Studies *(Japanology, Japanese Language)*  2010 – 2015    The title of Graduation work:  "The phenomenon of social discrimination in Japan"  **Sapporo Language Institute**  Student  2013  Have an experience of 3-month studying abroad, as a student of Sapporo Language Institute (Japan). |
| Skills:   * Excellent analytical skills * Advanced Windows user * Attention to details * Energetic and organized * Ability to travel as required * Good judgment and decision making skills * Excellent verbal and written English * Good verbal and written Japanese * Excellent Russian * Problem-solving capabilities * Solution oriented * Ability to work quickly under the pressure of tight deadlines   Summary:  A highly organized and friendly professional, able to establish long-term, positive relationships with clients, co-workers and outside resources  Lived and traveled abroad, developed a keen sensitivity to people from diverse cultural backgrounds. Fluent in English and Japanese, native Russian speaker. | |
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