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|  | Muhammad Yousaf |
|  | *Residential Address House No. A-155 Gulistan Colony, Wah Cantt, Punjab, Pakistan* *Postal Code 47040*Cell # +92-304-452-0723Telephone # +92-514-53-5189*Email Ids* *faststd@yahoo.com**zigzagfast@gmail.com**Skype Id faststd* |
| *Professional Translator**Personal Details*   |  |
|  | *Date of Birth 24 September,1993**Nationality Pakistani**Sex Male**Marital Status Single* |

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| LanguagesUrdu and Punjabi are my native languages.* English to Urdu
* Urdu to English
* Punjabi to Urdu
* Punjabi to English

aCADEMIC qUALIFICATION

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| --- | --- | --- | --- |
| **Degree/Certificate** | **Year of Completion** |  **Institute** | **GPA/percentage** |
| Bachelor in Electrical Engineering (B.S.E.E) |  2012 | National university of computer and Emerging sciences, Islamabad  |  3.61 |

**17 years of English language learning**.SpecializationHospitality Industry, Insurance, Internet/Multimedia, Computers/IT, Journalism - Press, Legal, Literature/Publishing, Medical, Music, Instructions/Manuals, Politics, , Social Sciences, Sports, Media/Broadcasting, and Theology – Religion, Advertisement, Arts, Communications, Patents/Intellectual Property, Cooking, Education/Training, lyrics, Clothing, Film , Financial/Economics, Hardware/Construction, Health, Beauty, History.Being an engineer , I can understand science terms more and easily.skills Translator Transcription Proof-reading Writer Subtitling Interpreter-Phone Reviewing Editing Cat tools * SDL Trados
* Wordfast
* OmegaT
* Auto Cad

COMPUTER ApPS aND SOFTWARES* Microsoft Office Applications (Word, Excel, Power Point)
* HTML, PHP
* Corel Draw
* Photoshop
* Adobe Acrobat Reader
* Inpage
* AutoCAD

experience* More than **3 years** of success and experience in translating different kind of projects including medical histories, financial companies’ documentation, Website translation.
* Bidding regularly small projects from different companies
* Working as Urdu Reviewer and translator with **Somya Translators**

**PVT LTD , India .** * working with **Chinese company CCJk** as Urdu and Punjabi translator
* Worked on different large projects related to **banks .**
* Worked with **Advika Translations India** on several technical domain projects .
* Translated more than 80 certificates(i.e Birth certificates , ID card, Marriage certificate etc ) and many law and legal documents from Urdu into English / Punjabi into English for different clients including US Embassy.
* I am a successful member of different translation sites.
* I have done transcription and translation project with **Kumar Singh**.
* More detail can be provided about my experiences.

Strengths* Hard working
* Patience
* Punctual in following deadlines
* Fully devoted to assigned task

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| tRANSLATION rATes**Translation:** $0.03/ Word**Proofreading:** $0.02/word**Transcription:**$3/Minute**Transcription with Translation:** $5/Minute**Reviewing and Editing:** $25/Hour **Payment method:** Western Union, Moneybookers, Paypal, Bank TransferReferenceS**Vernon Smith**Project Manager Translation Agency in USAEmail: [Vernon.smith111@yahoo.com](Vernon.smith111%40yahoo.com)**Shahbaz Haider**TranslatorG-9/2, Islamabad, Pakistan Email: [shahbazhaider572@gmail.com](shahbazhaider572%40gmail.com)Cell No : +92 303 506 4058**Tariq Mehmood**Assistant Manager Anwar Chowk, Wah Cantt., PakistanEmail: [yabdullah61@yahoo.com](yabdullah61%40yahoo.com) Cell No : +92 333 515 7399More references can be provided on demand as I have many satisfied clients.Thanks  Best Regards Muhammad Yousaf (Professional Translator) |