# Yassmina Alaa El-Din Abdlelhalim Ahmed

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## Education:

* **Faculty:** AL-alsun Ain Shams University / Chinese department – Credit Hours System.
* **Major :** Chinese **Minor :** English . **Expected year of graduation:** 2021.
* **High school:** Kawmeya Girl’s College. **Department:** American Devision (American High School Diploma ). 8th June2017 .GPA : 3.83

## Internship Experience:

* **Freelancing**, Working 1 year as a freelancer translation English to Arabic, Arabic to English, Chinese to English, Chinese to Arabic, Arabic to Chinese
* **GAO Tek.Inc**, Chinese speaking Intern, 19th August,2020

Sourcing New products from Suppliers in China , Negotiate Prices With Suppliers , Sanitize Documents From Suppliers , Translate English Documents into Chinese , Marketing Tasks in Chinese , Improvement of Logistics

Gain real world work experiences at an internationally reputable high tech company. Learn real world Knowledge work ethics , team spirits.

Make me more employable and competitive in the job market.

* **KEMET** Training and Invesment **,** Tour guiding and tour leader , From 21/8/2019 to 4/9/2019

Gain real world work experiences , destination expert ,

Full knowledge of laws and regulations in the field of tourism , Customs and traditions of peoples ,

## Certification:

* HSK4 下, Confisus Institute AinShams University , From March.2020 to May2020
* HSK4 上, Confisus Institute AinShams University , From Nov.2018 to Feb.2018
* Begginner B , Confisus Institute Cairo University , From 3/7/2018 to 30/8/2018
* American High School Diploma , EL-Kawmeya Girls College ,8th June 2017
* CollegeBoard SAT Score Report , AMIDEAST Alexandria , 1st June 2017
* English Conversation Course 12/Advanced , American Language course at MODLI ALEX Ministry Of the Defense Egyptian Northen Miltiary Zone Language Institute , 29th NOV 2014

# Skills Computer

Knowledge ofMicrosoft Office / Microsoft Excel / Microsoft PowerPoint / Microsoft Word.

**Written and verbal communication skills** (built up through essays, presentations and coursework during my time at school/college)

# Languages

Chinese: Intermidiate

English : Fluent French : Basic

Arabic : Mother tongue

# Personal Skills:

Able to work under pressuremeet & meet my deadlines and this was proved by achieving success in all internships I've joined and in my academic performance.

Excellent presentation skills according to my Experience at . my academic performance in school and college.

Supplier Sourcing , Product Sourcing, sanitize documents , sanitize documents , Supplier Negotiation , Chinese Translation , translations , translating and interpreting , Marketing

Presentation Skills , communication skills , team work Ability , eager to learn , flexibilty , problem solving , self-confident ,Hard worker , Ambitious, transporting and accompanying tourists, logistics.

# Personal details:

* **Date of Birth:** 24th of october 1998.
* **Nationality:** Egyptian.