**PROFESSIONAL SUMMARY**

* English Language Teaching skilled in motivating and mentoring students of all ages and learning levels. Practical experience living in Turkey and studying Turkish culture and social sciences.
* Translator with 7 years of experience.
* System analyst specializing in object-oriented analysis and design.
* Writing about blockchain technology and cryptocurrencies

**WORK HISTORY**

**1. English Language Teacher,** 06/2008 to present

**Public schools in Turkey**

* Educated a lot of students in the basics of English grammar and conversational speaking.
* Coordinated communication between students and school administration to create an effective and culturally-sensitive learning environment.
* Developed and taught a curriculum to improve students' conversational abilities.
* Improved instruction methods by using a variety of assessment tools and strategies.
* Designed seasonal programs emphasizing vocabulary, pronunciation and reading comprehension.

**2. Translator English<> Turkish,** 04/2012 to current date

**in koinmedya.com and appvice.com in Turkey**

* Writing about blockchain technology and cryptocurrencies for koinmedya.com
* Translating medical text from English to Turkish or vice versa for appvice.com

**EDUCATION**

1. **High School Diploma**, 2004

* *The English Language Learning and Teaching School-Denizli*
* Coursework in Speech and Communication, Sociology and Psychology
* Coursework in Professional Prospecting Skills

1. **Bachelor's Degree,** 2008

The English Language Teaching Department- University of Canakkale

**SKILLS**

Windows 2010, Word, Excel, PowerPoint, Access, AS400, MS Online Applications

* Customer service
* Email management software
* Translating English<> Turkish texts
* Excellent communication skills
* Excellent problem-solving abilities
* Windows
* Website and portal
* monitoring
* Network maintenance
* Remote access technology
* Enterprise technologies
* Website maintenance
* Extensive English grammar knowledge
* Information technology literacy skills
* Culturally sensitive
* MS Office proficiency
* Fluent in English
* Data management
* Team liaison
* Strong verbal communication
* Risk management processes and analysis.

**ACCOMPLISHMENTS**

* Curriculum Design Designed, developed and implemented daily lessons for 90 students.
* Improved student test scores on state math test by 20% in one year period by implementing new curriculum.
* Project Management
* Translating lots of tasks mostly related to education, blockchain technology and cryptocurrencies, medical texts
* Computer Proficiency Used Microsoft Excel to develop inventory tracking spreadsheets.
* *Effective Communication* Followed up and kept track of expected orders from the court and correspondence from opposing attorneys.

**LANGUAGES**

* Turkish Native
* English Fluent
* German Basic