

• Work experience

QA Specialist | MAY 2018 - MAR 2024

Phuong Chi Software Company

Main responsibilities:

- Training newbies and managing a group of employees.
- Follow up, and respond to customers' requests about products and services.
- Review and check specific workloads and quality assurance about all the tasks in each project.

Achievements and skills gained:

- Having knowledge in Quality Assurance in E-Commerce.
- Familiar with data analysis.
- Proficient skills with MS Office and Google Drive.

QA Specialist | SEP 2016 - NOV 2017

FPT Digital Retail Joint Stock Company

Main responsibilities:

- Review, check and deploy POSMs (Point of Sales Material) on a nationwide scale.

Achievements and skills gained:

- Be assessed positively by team leader: active, extremely adaptable...
- Observe, learn, and catch customers' tastes well.
- Improve English Communication skills.

• Education

Major: Industrial Engineering | AUG 2012 - AUG 2016

Hanoi University of Science and Technology

Economic (especially in Energy Economics)



Xuan Long Nguyen

Data Entry

THÔNG TIN

-  January 20, 1994
-  (+84) 77 677 3362
-  xuanlongbkhn@gmail.com
-  facebook.com/xuanlong.bk.94
-  Hanoi, Vietnam

• Objective

Take advantage of English skills, experience, and understanding of the market to become a professional leader and bring a lot of value to customers. From that, I will contribute to the development of the company.

• Skills

Language

English, Vietnamese

Computer skills

Microsoft Office, Google Services (Google Docs, Sheets, Slide).