

Contact

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(LinkedIn)

Top Skills

Trados Studio
Computer Literacy
SAP Fiori

Certifications

National Certificate: Generic
Management: Customer
Management
TestOut Client Pro Certification
TestOut Network Pro Certification
System Administration
TestOut PC Pro Certification

Xolani Titus

Pharmacy Stores Assistant-Life Healthcare
Gqeberha, Eastern Cape, South Africa

Summary

I'm currently employed as a Pharmacy Stores Assistant at Life Healthcare. In my current position, I contribute towards surgical stock counts in 100% of bins completed monthly and with variance investigations at $\leq 2\%$ gross variance and 0.5% net variance. I'm presently enrolled at Brigham Young University studying towards an Applied Technology degree. I have completed a computer support and systems administration certificates. I'm currently looking for a new role in computer support or systems administration. I have skills in troubleshooting a basic network and system configuration problems. Designing and configuring corporate network. I also work as a contracted translator for The Church of Jesus Christ of Latter-day Saints since 2019.

Experience

Life Healthcare

4 years 2 months

Pharmacy Stores Assistant

April 2021 - Present (2 years 3 months)

Port Elizabeth, Eastern Cape, South Africa

- (1. Assisting with surgical stock counts in 100% of bins completed monthly and assist with stock variance investigations at $\leq 2\%$ gross variance and 0.5% net variance
- (2. Contribute in Pharmacy dead stock target of $\leq 3\%$ of Pharmacy stockholding as per Excellence for Life Budget
- (3. Ordering and receiving surgical stock timeously from suppliers, capturing invoices and processing transfers on the IMEDS system
- (4. Contribute in driving 100% alerts

Porter

May 2019 - March 2021 (1 year 11 months)

Port Elizabeth, Eastern Cape, South Africa

Duties: (1. Transporting patients from medical and surgical wards for surgical procedures.

- (2. Creating positive patient experience.
- (3. Preparing theatres prior to surgical procedures

The Church of Jesus Christ of Latter-day Saints
Translator (English-Xhosa)
July 2019 - Present (4 years)
United States

Adient

5 years 6 months

Operator

January 2018 - Present (5 years 6 months)

Port Elizabeth, Eastern Cape, South Africa

Manufacturing car seats

Operator

January 2018 - December 2018 (1 year)

Port Elizabeth, Eastern Cape, South Africa

Manufacturing car seats

Lds church

Missionary

2012 - 2014 (2 years)

Education

Brigham Young University - Idaho

Bachelor in Applied Technology (In progress), Information

Technology · (January 2020 - December 2023)

PE College

N6 Certificate, Electrical and Electronics Engineering · (January

2015 - December 2017)

Ikwezi Technical Skills Center

Matric, Engineering · (January 2008 - December 2010)