**Resume**

**Zhao Xiaoling: a translator**；graduating from Northwest University in English；being adept at engineering, insurance, legal contracts and other fields: the number of daily translation: from 4,000 to 6,000 words (depending on the difficulty of contents)；price: 0.03-0.05 Euro/per source word (discussed specifically); receiving professional translating training; accepting translating test within 200 words; guaranteeing translation of high quality, to deliver on time and provide free revise within half a year for my translation.

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**E-mail: Zhaoxiaoling1\_e@163.com     Alipay: 15829853137**

**Translating Goal**

**Provide clients with translation of high quality and readability.**

**Translating Experience**

**Mandarin Oriental Hong Kong: Fifty and Fabulous   English to Chinese 3,500 words**

**Organization Management Manual of Chongqing Square Centimetre Real Estate Brokerage Co., Ltd.     Chinese to English 5,000 words**

Management System of Business Trips**of Chongqing Square Centimetre Real Estate Brokerage Co., Ltd.     Chinese to English 2,000 words**

**Not all translation works are listed because of limited space.**

**Education and Training**

**I graduated from Northwest University in English major and received the Academic Scholarship twice from 2011 to 2014.**

**I received professional translating training from Yumeishida Simultaneous Interpretation Studio and the number of translation during this period is 70,000 words in June, 2018.**

**Secondary Skills for Translation**

**I am proficient in office software, including excel, ppt, word, pictures and so on. In this way, I can offer translation of high quality with exquisite layout.**

**Cooperate Sincerely and Welcome Contributions**