Xenia Bludova

Kazakhstan

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+7 771 241 76 29

**PROFILE**

Hardworking person seeking employment. Bringing forth a highly motivated attitude and a variety of powerful skills. Adept in various social media platforms and office technology programs. Committed to utilizing my skills to further the mission of a company.

**WORK EXPIRIENCE**

**English Teacher** FEBRUARY 2020 – PRESENT

* Served as a friendly, hardworking, and punctual employee.
* Organized and prioritized work to complete assignments in a timely, efficient manner.
* Remained open-minded and committed to advanced communication practices.

**Fuxing Hub Manager** MAY 2021 – PRESENT

 MedSide Healthcare

* Organized time-sensitive and confidential material.
* Provide detailed information for client database.

**EDUCATION**

**Bachelor of International Relations, Southern Ural State University**

SEPTEMBER 2019 – JUNE 2023

**Bachelor of Interpretive Theory of Translation, Southern Ural State University**

SEPTEMBER 2019 – JUNE 2023

 **LANGUAGES**

 **English** - Upper- intermediate **French** – Intermediate **Italian** – Beginner

 **Russian** - Native **Ukrainian** – Native

**SKILLS**

 Fast learner Computer Skills Public Speaking

 Hard Working Creativity Leadership

 Adaptability Time Management Empathy

**HOBBIES**

 Reading scientific literature Painting

 Language learning Yoga

**REFERENCES AVAILABLE ON REQUEST**