



# WILLIAM R. GILMAN

TRANSLATOR

## PROFILE

Dedicated and detail-oriented German to English translator with over 5 years of experience. Highly skilled translator and editor with 5 years of experience in delivering accurate and engaging content. Proficient in multiple languages, with a strong background in grammar, syntax, and cultural nuances. Proven ability to work independently and collaboratively to meet deadlines and exceed expectations.

## Freelance Translator

- Translated documents, websites, and marketing materials from Swedish to English for various clients.
- Specialized in [specific fields, e.g., legal, technical, medical] translations.
- Ensured accuracy, consistency, and cultural relevance in all translations.
- Maintained strict confidentiality and data security for all client materials.
- Managed multiple projects simultaneously, adhering to deadlines and client specifications.

## Translator and Editor

- Translated documents, articles, and websites from [language] to [language] for various clients
- Edited and proofread translations to ensure accuracy, clarity, and cultural relevance
- Conducted research to ensure terminology and style consistency
- Developed glossaries and translation memory tools to enhance translation efficiency.
- Collaborated with clients to understand project requirements and preferences

## Education

### University

Humboldt University of Berlin  
Bachelor's Degree in Linguistics

### contact us

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## Language Skills

- Language Proficiency
- Translation Tools
- Editing and Proofreading
- Research Skills
- Project Management
- Communication
- Cultural Competence