

Curriculum Vitae



Personal Information:

Date of birth: 16.05.1984

Birthplace: Mitrovica, Kosova

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Education:

January 2018 – 2019	Master of Theological Studies of BILD
September, 2013 – 2016	Student at the department of Computer Sciences at SEEU Tetova, Macedonia
September, 2008 – October, 2010	Theological & Intercultural College Durres, Albania
February – December, 2004	Agro cultural school (1 year)
September, 1998 – May, 2002 Pristina	Secondary School of Economics “Hasan
September, 1990-1997 Mitrovica, Kosova	Elementary School “Avdulla Shabani”

<u>Relevant Coursework:</u>	January 12 - present 2017	Biblical Counseling Training
	March 2016 - October 2016	Mach Apple Adminstration, Mitrovica, Kosovo
	May 2015 - September 2015	Networking school, Mitrovica, Kosovo
	May 2014 - August 2014	Web design experience, Tetovo, Macedonia
	August 31 - 10 September 2013	Business Entrepreneurship course - Albania, Tirana
	July 25 - July 31, 2012	Finances Management course - Albania, Saranda
	April 23 - April 27, 2012	Crises Management course - Albania, Tirana
	April 27 - April 28, 2012	First AID course -Albania, Tirana
	April 10 - April 27, 2012	Language and Cultural course - Albania, Tirana
	June 2 - June 6, 2007	South African Institute for Entrepreneurship course Mitrovica, Kosova
	20 October, 2007 - 13February, 2008	Business Administration course - Mitrovica, Kosova
	August 27 - October 23, 2007	The basis of computer course - Mitrovica, Kosova
	September, 2005 -Jun, 2007	English Professional course - Mitrovica, Kosova
	February, 2004 - Jun, 2007	English usual course - Mitrovica, Kosova
<u>Foreign Languages:</u>	Albanian (Mother tongue);	
	English (Advanced level);	
	Serbian (Intermediate level);	
	Macedonian (Begginer level).	
<u>Computer Skills:</u>	Confident administration in using:	
	Microsoft Word	
	Microsoft Excel	
	Microsoft Outlook	
	Microsoft PowerPoint	
	Internet	

Work Experience:

May 2016 – 2018	In the institution of New Life Churches Albania
October 2016 – 2017	Working at Inform tech. Skopje, Macedonia
September 2013 – June 2016	School caring for people special needs TE, MKD
October 2013 – February 2015	Fitness Instructor, Tetovo, Macedonia
October- 2010, 2016 – Present	Athletic trainer Mitrovica, Kosova
September, 2011 – September, 2013	Organization – Professional Office Practice/Work, Tirana, Albania
October, 2010 – January, 2011	Teaching English Language – Mitrovica, Kosova
June, 2010 – July, 2010	Printing-Press, Translating Books
June, 2008 – October, 2008	Security Guard, Builder, Garden worker
October, 2007- June, 2009	Translator English – Albanian
December, 2003 - September, 2006	Metal Work

Skills and Abilities:

- Very respected worker with zeal and passion.
- Ability to communicate effectively and work in groups.
- Good organizational skills and effective planner for different events.
- Great leadership and teaching skills.
- Experienced at giving presentations to large audiences.
- Good telephone manners.

Interests:

- Athletic training
- Enjoy cooking , travelling and reading new books.
- Open for learning new things.

January, 2020

Visar Kahrmani

