

Vina Agustina
vmk.0985@gmail.com
+62 831 2065 1120

CURRICULUM VITAE

Personal Details:

Name	:	Vina Agustina
E-Mail	:	vmk.0985@gmail.com
Place/Date of Birth	:	Kuningan / August 9 th , 1985
Sex	:	Female
Religion	:	Christian

Educational Background:

School	Place	Period
College	STT Telkom Bandung, West Java Associated Degree (D3) Major in Informatics Engineering	2003-2007

English Related Work Experiences:

Position	Place	Period	Job Description
English Laboratory Assistant	STT TELKOM	2005-2006	Teach attendees to learn written and oral English by writing essay and deliver presentations
Engineering Administrative Staff	PT General Food Industries and PT Ceres	2007-2012	Correspond and communicate in English with abroad suppliers; maintain monthly reports; stocktaking spare parts and machines in factory; updating

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			machinery and documentation databases.
Freelance Translator	PT Yayasan Compassion Indonesia	2012-2013	Translating English letters from abroad sponsors for sponsored children throughout Indonesia, and vice versa.
Translator	Cahaya Bagi Negeri Indonesia Foundation	2014	Website content localization (English to Indonesian) for children website.
Programmer / coordinator	Cahaya Bagi Negeri Indonesia Foundation	2013-2016	Make application, documenting softwares in English, design database and software in English.
Freelance Translator	wikiHow	2015	Translate English articles into Indonesian (website content localization).
Freelance Translator	Iyuno Indonesia	2018-now	Translate subtitle/dubbing script from English to Indonesian.