**Uchenna Ozugha**

**SUMMARY**

Diligent and goal-driven individual who has achieved success in varieties of roles with increasing level of responsibility. An effective communicator and team builder with strong analytical, management and organizational skills.

**KEY SKILLS**

* Excellent written and verbal communication skills in English and French Language
* High organizational skills
* Enthusiastic and dependable
* Ability to work under pressure
* Analytical and able to balance workload efficiently
* Ability to work in a constantly changing environment
* Team player with positive attitude

**TECHNICAL SKILLS**

* Microsoft word
* Microsoft power point
* Microsoft publisher
* Microsoft excel
* WordPerfect
* Microsoft Access
* Python 3.7

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**Phone number:** 09032867423

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**EXPERIENCE**

**Program Executive**

**Goddy Jidenma Foundation**

2018 – 2019

* Design and monitor the execution of the Foundation’s programmes
* Document programme outcome and generate reports

**Supervisor/French language instructor**

**Lina's Dream Academy Zaria, Kaduna state**

2017 – 2018

* reviewed, relayed and implemented classroom management policies
* conducted seminars on effective methods of teaching
* revised and proofread lesson plans and notes
* instructed students on French language

**Assistant Manager**

**Ozzy's Enterprise Achara Layout, Enugu state (Enugu and Nsukka Branch)**

2012 – 2016

* reviewed and revised marketing strategies
* supervised workers to ensure proper execution of tasks
* ordered marketing materials

**EDUCATION**

**Alliance Française, Kaduna, Kaduna state 2016**

* B1 international diploma in French Languagestudies - Diplôme D’Etudes en Langue Française (DELF)

**University of Nigeria, Nsukka 2011-2015**

* Bachelor of Science

Zoology and environmental biology

**VOLUNTEER ENGAGEMENT**

**Project Officer II, Skills Acquisition Programme, National Youth Service Corps Kudan branch, Kaduna State. 2016**

**CLUBS AND SPORTS**

* Federal Road Safety Corps, Kudan Branch, Kaduna State. Member since November, 2016
* Zazzau Badminton Club, Zaria Kaduna State. Member since June 2016
* Nigerian Association Of Red Cross: member since April, 2016

**CERTIFICATION/TRAINING**

**Brentwood ELearning College March -May2018**

* Public Relations Short Course
* Management Short Course

**ACHIEVEMENT/AWARDS**

* **Vice President**, Department Of Zoology and Environmental Biology 2014-2015
* **Most Innovative Female**, Faculty Of Biological Sciences 2015
* **Most Responsible**, Department Of Zoology and Environmental Biology 2015
* **Most Disciplined Student Of The Year**, Unateze Girls’ Secondary school, Nara 2011
* **Best Child Of The Year**, Madonna Nursery SchoolEnugu, 1998

**REFEREES**

**Miss Magdalene Mayaki**

**Administrative personnel, Lina’s Dream Academy**

Plot 1-4 Chikaji Road, Zaria Kaduna State

08130977916

Email:magdalenemayaki88@gmail.com

**Dr. OluahNdubuisi**

**Lecturer, Department of Zoology and Environmental Biology**,

University of Nigeria, Nsukka, Enugu state.

08037321207

Email: ndubuisioluah@unn.edu.ng

**Captain Atulomah Godwin**

**Chief Pilot, Sky Power express**

Hanger 1 Kaduna international airport

08037018516

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