

# Tun Lin Aung

## Translator

A down-to-earth and result-oriented fellow who is enthusiastic in localization and translation as well as preparing to contribute abilities to the society while further developing problem-solving skills and gaining real-world experience. Well-versed in service marketing to optimize sales, data analysis and digital literacy for providing organized information. Have the abilities to manage time and deadlines easily, communicate adequately and make data-driven decision.

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## Education

**ABE UK Level 6 Diploma in Management** Dec 2023 – Feb 2024  
AIM Institute of Management

- Passed with a distinction in Advanced Project Management

## Experience

**Translator** Jan 2021 – Present  
Fiverr

- Acquired a level one seller badge within three months and a level two badge within six months.
- Delivered more than 800 orders of various genres including, but not limited to, medical, website, agricultural, and business contents.
- Have been maintaining a perfect rating of 5 stars throughout the time.
- Have experience with translation management platforms like POEditor, XTM and Trados for smooth collaborations.

**Communication & Marketing Officer** Nov 2020 – Dec 2020  
Salient Development

- Managed two Facebook pages and controlled post scheduling.
- Executed two programs, 'Plan Your 2021' & 'Anyone Can Join Day', which tripled the customer traffic to the pages.
- Planned strategies for email marketing with MailChimp.
- Produced contents which resulted in more than 70 shares.
- Performed customer journey analysis, customer relationship management and market research.
- Converted data into useful information with charts and graphs to report clearly to seniors.

## Leadership Program

**Temasek Foundation Scale V** Oct 2018 – Apr 2019  
Republic Poly of Singapore

- Gave a speech in English as a representative of Myanmar students in a closing ceremony.
- Prepared multiple articles and presentations using Microsoft Word and PowerPoint.

## Projects

**Similac Gain IQ Product Marketing** Jan 2024 – Present  
Proscript Consulting

- Collaborated with the local distributor to figure out the best ways to introduce the product to the audience.
- Localized the marketing and informative materials such as flyers and the product webpage.
- Got positive feedbacks from the QA team.

**1xbet UI Translation** Aug 2022 – Jan 2023  
Proscript Consulting

- Led a team of 5 to provide an accessible and easy-to-understand UI translation.
- Developed a glossary used by all team members to ensure consistency throughout the entire project.
- Proofread each line of translation for accuracy and cultural appreciation.

## Volunteering and Extracurricular Activities

**Electricity Survey** Jan 2020 – Jan 2020  
Lim Tom Village, Kyaik Lat

- Personally interviewed 10 households and advocated the concerns of the villagers to the village elder.
- Consulted with the head of the village to introduce solar system for the electricity.

**Hope English Corner** Aug 2019 – Aug 2019  
8 Miles Hotel

- Interpreted the conversations between Burmese and Singaporean friends.
- Actively participated in English conversations with Singaporeans.

## Skills and Language

English (Four skills)  
Microsoft Office Suite, Google Tools, Canva, Zoom  
Listening, Multitasking, Time Management  
XTM, WordfastPro, Trados, SmartCat