

CURRICULUM VITAE**PERSONAL INFORMATION**

Name	DO THI THUY
Gender	Female
Date of birth	11/9/1991
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LEVEL OF EDUCATION

No.	University	Study period	Faculty
1	Academy of finance	2009 – 2013	English for Finance and Accounting

LANGUAGE PAIR English ⇔ Vietnamese

WORK HISTORY

No.	Project	Description	Time
1	Gogreen environment	Translate environment news from English to Vietnamese	Done Dec, 2010
2	Academy of Finance's market analysis magazine	Translate English news in finance, market, accounting and other fields related to market.	Done May, 2012
3	Thongtincongnghes.com	Translate IT news, game content, game facilities	Done
4	Tinh Vân	Translate IT news for a marketing project	Done Feb, 2012
5	Lingua translation	Q1_Master air conditioning manual	Done Dec, 2012
6	Booking.com	Hotel, tourism information	On going
7	Chris Translation Service Company	Software manual	Done Mar, 2013
8	Sung Shin	Interventional pain management	Done April, 2013
9	Typing study.com	Manual to learn touch typing	Done July, 2013
10	Trans114	Material data sheet	Done (Jan, 2014)
11	Hoang Hoa	Game content	
		Election in Orange county	
		Petroleum release area	
		Material data sheet	
		Health certification	
		Musician interview video transcription and translation	
		World Cup 2014_Football news for Mutual Liberty	
		Orange county public medical programs	
12	Hoang Hoa	Individual education plan for children with disability: 125.000 words	Done (June, 2014)
13	Lingo24	Market survey coding	Sometimes
14	Onesky	Game content	Weekly
15	Icanlocalize	Game and software localization	Sometimes
16	Hoang Hoa	Cochlear implant:>100.000 words	

17	Hoang Hoa	Depuy prosthesis: 10.000 words	
18	Ngoc Cuong Construction Ltd. Company	Various business profiles, basic construction designs, construction investment portfolios	
19	Hoang Hoa	SAP: Name of substances_Material data sheet	
20	Vietnameselocalization	Various mechanical manuals and systems (Brother printers, Fuji Xerox printers, CRM, Kilo)	

LIST OF SPECIALIZED SECTORS

Information technology	Tourism and hotel
Game content and marketing	General issues
Foods and drinks	Medical
Human resources	Education
Accounting and banking	Etc.

WHAT I CAN OFFER:

- Available time: 08:00 – 22:00 from Monday to Saturday (GMT+7)
- 3 years experience - Full time freelance translator
- Daily turnaround: 2500 - 3000 words/ day
- Software: Trados 2011, Wordfast Classic, Memo Q
- Good team player and responsibility
- Fast turnaround and impeccable quality
- Convenient Payment via Paypal, Moneybooker and bank account

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