Resume Thomas Uylenbroek

Experience

* May 2009 – current

Translator; Dutch-English & English - Dutch

Translating and localizing all manner of data. Examples are: rental agreements, passports, diplomas, marriage certificates, airline data, advertisements, computer games, religious texts and many more. I have done projects for major corporations such as Nintendo, Sega, John Deere, Google, as well as smaller businesses and multiple translation agencies.

* February 2015 – Dec 2017

Paralegal; Bailes, Craig & Yon

Assisting Attorneys with preparation for hearings and trials. Preparing legal arguments, motions and contracts. Negotiating settlements. Organizing files and archives. Researching and analyzing data to write reports.

* August 2005- current

Lived, studied and worked in the United States of America. In 2010 I returned to the Netherlands for a year. I am happily married and living in the United States of America.

* November 2010- August 2011

High school English teacher. I taught English as a foreign language at Regius College, a high school in Schagen, the Netherlands. I taught multiple classes of students aged 12-16.

* August 2007 – June 2010

Graduate Student Assistant / Graduate Student Tutor

In the Graduate Assistant program I performed as an office assistant in the International Office, organizing trips and events for International Students and helping them around campus and general office duties such as copying and welcoming visitors. I also worked in the history department as a professor’s assistant, helping with research and class preparations where I got started as a translator for one of my professors. I also tutored college students with learning differences such as ADHD for the MU Help program, helping them with their organizational skills and course material.

Education

* History Bachelor, with honors - Marshall University, United states
* Archeology Propedeuse degree - University of Amsterdam, the Netherlands
* Teaching English as a second language Propedeuse degree - Hogeschool of Amsterdam, The Netherlands
* HAVO-diploma – GSG Schagen, The Netherlands

Languages

* Dutch (Native)
* English (Secondary)
* German
* French