



# Cynthia Sithole

ONLINE TEACHER & LANGUAGE TRANSLATOR (ENGLISH TO ZULU)

0834214306 ◦ Germiston, South Africa ◦ sithole.thobile0487@gmail.com

## SKILLS

Critical thinking and problem solving

Teamwork

Ability to Multitask

Adaptability

Communication

Leadership Skills

Microsoft Excel

Leadership

Effective Time Management

Ability to Work Under Pressure

Microsoft Office

Ability to Work in a Team

Test Prep

Communication Skills

Classroom Management

Lesson Planning

Lesson Modification

## PROFILE

Passionate and effective ESL Teacher with experience helping students to improve their English language vocabulary, reading comprehension, and writing. Adept in all aspects of activities in the four areas of language learning: Speaking, Writing, Reading, and Listening. Bringing forth years of experience, combined with a passion for serving as an effective educator and helping students to achieve proficiency in the English Language.

## EMPLOYMENT HISTORY

### Online Tutor at MPS, South Africa

April 2021 — March 2023

- Conducted home language surveys to determine the needs of a student.
- Placed students in programs that best suited their needs.
- Planned and implemented lessons that consisted of skill building techniques for reading, writing, listening, and speaking.
- Conducted small group and individual lessons.
- Attended professional development workshops to remain informed about the best techniques and strategies for English Language Learners.
- Identified and suggestion additional resources for English Language Learners and their families.

### Online Tutor at Isizwe Secondary School, Germiston

February 2022 — Present

- Served as a mentor and provided guidance to students on study strategies and academic resources
- Maintained records of student progress and provided feedback to parents/guardians on student performance
- Developed and implemented a reward system to encourage students to reach their goals
- Utilized virtual whiteboards and other online tools to create engaging lessons
- Facilitated group discussions and led activities to promote collaboration and critical thinking

### Language Translator at Fiverr, Online

July 2020 — Present

## EDUCATION

### Certificate in Project Management at College SA, Pretoria

February 2012 — July 2013

Differentiation Techniques

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Language Building Activities

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## LANGUAGES

Afrikaans

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IsiZulu

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English

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## COURSES

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**TEFL at Teacher Record**

2023 — 2023

## HOBBIES

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Travelling, cooking, hiking, reading and spending time with my loved ones.

## REFERENCES

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References available upon request