

PHAN THIEN HUONG

PROFESSIONAL EXPERIENCE



Translator

IYUNO Media Group / May 2018 - Apr 2020

Translated subtitles for movies between English and Vietnamese

Proofread and quality control for projects

Teaching Assistant

TOPICA Native / Dec 2017 - May 2018

Worked with students in English grammar, pronunciation and listening skills

Prepared and organized lessons, curriculums and corrected homework

Assisted teachers and students with the online platform

Interpreter

SET Education / Sep 2017 - Nov 2017

Participated in organizing and training for Annual Educational Fair

Assisted in communication issues during the event

Worked as a receptionist to welcome and arrange visitors

EDUCATION



Budapest Business School, Budapest

Bachelor / Sep 2018 - Jan 2022

BS in International Business Economics

Scholarship holder of Stipendium Hungaricum

Foreign Trade University, Hanoi

Undergraduate / Aug 2017 - Jul 2018

Majored in International Business Administration

Advanced program in English

Foreign Language Specialized School, Hanoi


Under University of Language and Foreign Studies


High School Diploma / Aug 2014 - Jun 2017


Specialized in English class


CONTACT DETAILS



 19/12/1999
Vietnamese

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SKILLS



Communication

Problem solving

Time management

Collaboration

Strategic Planning

Leadership