

Suresh Kumar Shaw

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OBJECTIVES

Seeking a position in **Decision Making** level with tough and challenging but enjoyable environment in the field of development or corporate sector.

PROFILE SUMMARY

- ✚ More than **17 years'** experience in Development Sector.
- ✚ A strategic and logical thinker with excellent knowledge in identifying and defining social opportunities and problem.
- ✚ Having rich experience of 10 years in Project execution and quality/timely deliveries.
- ✚ Experience of **5+** years as a translator and reviewer.
- ✚ A deep understanding of business processes and impact of cost, efficiency & performance drivers on business performance and its measurement.
- ✚ Assist with the organization and implementation of research projects such as reporting on the status of various research tasks and identifying ways to improve research design.
- ✚ Analyze quantitative and qualitative data, including making critical observations of analyses or data and identifying patterns in the data.
- ✚ Prepare quantitative data files to include evaluating the quality of the data and describing its structure, overseeing data entry procedures, identifying ways to validate data and enhancing quality control of data.
- ✚ Proficient in designing the method for collecting information managing and implementing data collection process.
- ✚ Proficient analyzing the result and communicating the findings and their implications.
- ✚ Experienced in MS Tools, Analytical Tools e.g. SPSS.
- ✚ Proficient in designing the softcopy questionnaire (CAPI) through android and windows platform such as Survey to go, Survey CTO and Survey analytics.

EDUCATION

Institution	Degree or Diploma obtained	Year
Sikkim Manipal University	Master of Business Administration (Specialization in Information Systems Management)	2012
Calcutta University	Bachelor of Commerce	2010

TRAININGS

- ✚ Participated in the "Workshop on Multivariate Research with SPSS" - conducted by Association of Indian Management Schools (AIMS) and Heritage Business School.

LANGUAGES KNOWN

Languages	Speaking	Reading	Writing
English	Excellent	Excellent	Excellent
Hindi	Excellent	Excellent	Excellent
Bengali	Excellent	Excellent	Excellent

TECHNICAL SKILLS

- ✚ Experienced in Microsoft Word, Excel, Power point and other MS Office tools.
- ✚ Familiar in using SPSS, CsPro, Mapinfo.
- ✚ Experienced in programming CAPI (using various CAPI Platforms).
- ✚ Experienced in translating any documents in Bengali and Hindi languages.

EMPLOYMENT RECORD

Sl.	Employer	Positions held	Duration
1.	Common Solutions	Chief Executive Officer	June 2024 - Present
2.	iKOnet Research & Consultants Pvt. Ltd	Additional Director	June 2022 - May 2024
3.	iKOnet Research & Consultants Pvt. Ltd	Head - Project Delivery	May 2012 - May 2022
4.	Indic Knowledge Operations Network	Project Coordinator	May 2007 – April 2012
5.	Routh Consultancy	Back Office Executive	March 2006 - April 2007

PROFESSIONAL EXPERIENCE

Name of Project	Funding Source/Client	Project Year(s)
World Opinion Poll - India	Gallup, USA	2010-2023
Solid Waste Management - Community Development initiatives	ITC Limited	2018
Assessment of Receipt and Consumption of IFA Supplementation	Nutrition International	2018
Assessment of the Women Land Legal Literacy Program in West Bengal	Landesa (Rural Development Institute)	2017
Findex and World Poll Survey of Maldives	Gallup, USA	2017
Sambalpur WASH Baseline	World Vision	2017
World Vision 15 Country WaSH Evaluation	World Vision/ The Water Institute (University of North Carolina)	2017
World Opinion Poll - India	Gallup, USA	2010-2017
Community Needs Assessment - Telangana, India	Global Impact	2017
Sanitation Usage Survey - Community Development initiatives	ITC Limited	2016
Global Property Right Index (PRINDEX) - India	Gallup, USA	2016
Indian State Survey	Gallup, USA	2016
Baseline Assessment of Determinants for Diarrhoea and Pneumonia in Selected Districts of Uttar Pradesh	UNICEF, Lucknow	2015
Fuel Consumption Practices - Karnataka, India	ITC Limited	2015
World Opinion Poll - Bhutan	Gallup, USA	2013-2015
Assessment of Micro-Land Ownership for India's Landless Agricultural Laborers Study West Bengal	Landesa (Rural Development Institute)	2015
Sustainable Agricultural Practice adoption survey in Farmer Field School Villages	ITC Limited	2015
Baseline Survey on Community Need Assessment and Situation Analysis	Coromandel International Limited	2015
Assessment of Community Development Initiative	ITC Limited	2014

Development of WASH Plan for 10 Slums in Kolkata Municipal Corporation	Save the Children	2014
Local Assessment Survey - Maldives	International Org.	2013
Barrier Analysis for Low Demand & Utilization of Sanitation Facilities	UNICEF, Guwahati	2012
Middle of Pyramid Survey	Nanyang Technological University, Singapore	2011
Monitoring of achievement Millennium Development Goals (MDG)	UNICEF, Patna	2011
Rapid Household survey & Impact water & sanitation on Polio	UNICEF, Kolkata	2011
Preparation of Manual on Personal & Home Hygiene & field testing	WSSCC/IFH	2011
Monitoring of achievement Millennium Development Goals (MDG)	UNICEF, Kolkata	2010
Creation and Maintenance of district level Knowledge Management System	UNICEF, Kolkata	2010
Awareness on Family Planning services in Bihar & Jharkhand	Janani/DKT International	2009

Other projects undertaken

- ✚ Case Study on Sanitation-Health Linkage in the “Nirmal Grams” in the rural areas of 5 Eastern states - **WHO/Sulabh International**.
- ✚ Livelihood profiling of residents of East Kolkata Wetlands - **GOAL India/Development Action Society**.
- ✚ Socio-economic, trade & industry survey in Siliguri Municipal Corporation area, Krishnagar Municipal area and Diamond Harbour Municipal area - **KUSP (DFID)**.
- ✚ Draft Development Plan of Purulia Municipality, Siliguri Municipal Corporation, Ashokenagar-Kalyangarh Municipality, Bankura Municipality, Basirhat Municipality, Krishnanagar Municipality, Jhargram Municipality, Joynagar Majilpur Municipality and Diamond Harbour Municipality - **KUSP (DFID)**.

AREAS OF EXPERTISE

- Coordinating with survey questionnaire design and flow check;
- Field questionnaire testing through Pilot Survey and documentation of necessary updates;
- Coordinating of translation process (Around 13 Languages including Dzongkha and Dhivehi);
- Translate the documents in Bengali and Hindi languages.
- Developing of data collection instrument (CAPI Programming);
- Regional training of data collection team;
- Back-end data processing & quality monitoring; Periodic reporting to client;
- Data analysis and assist in report preparation.

AWARDS & APPRECIATIONS

Recipient of the “Rising Star Award - 2015” for outstanding performance in 21 Asian Teams of ‘World Poll’ process by Gallup Incorporated.

Place: Garulia

Date: July 08, 2024

Suresh Kumar Shaw