

## EDUCATION

### **Bachelor of Science (B.Sc) (Hons.), Botany**

Zakir Husain Delhi College

2019 - 2022

### **Senior Secondary (XII), Science**

Kendriya Vidyalaya Gopalpur Military Station, Gopalpur,  
Berhampur, Ganjam, Odisha

(CBSE board)

Year of completion: 2019

Percentage: 92.30%

### **Secondary (X)**

Kendriya Vidyalaya Gopalpur Military Station

(CBSE board)

Year of completion: 2017

CGPA: 10.00/10

## JOBS

### **Human Resources (HR)**

No Org, Virtual

Jul 2019 - Present

Translation

English to Odia

English to Hindi

### **Content Writing**

Online, Virtual

Mar 2019 - Present

## POSITIONS OF RESPONSIBILITY

Head of 2 societies during college-

1. Girls' association
2. Botanical society

Deputy event organiser of Nature and Env society

## PROJECTS

### **One research paper on algae, co2 sustainability and biopharming respectively**

Apr 2021 - Nov 2022

## SKILLS

### **English Proficiency (Written)**

Advanced

### **English Proficiency (Spoken)**

Intermediate

**MS-Office**

Advanced

**Canva**

Advanced

**MS-PowerPoint**

Advanced

**Odia Proficiency(Spoken)**

Advanced

**Hindi Proficiency  
(Spoken)**

Advanced

**MS-Excel**

Advanced

**Adobe Photoshop**

Intermediate

**Video Editing**

Intermediate

**Odia Proficiency(Written)**

Advanced

**Hindi Proficiency  
(Written)**

Advanced