

# Curriculum Vitae

## SRIVANI REDDY

---

Dombivali, Mumbai | 7021340948 | srivanireddy13@gmail.com

### Objective

Looking for an opportunity to secure a Bilingual Interpreter position with reputable firm in which to enhance my career and help company meet goals.

### Education

Diploma in Electricals and Electronics

Bachelor of Technology in Electricals and Electronics

### Experience

2 years of teaching experience in Physics, Chemistry and Mathematics at Nayak's Tutorials.

2 years of Teaching Experience in 'DATTHA MEGHA ENGINEERING COLLEGE'

3 years of experience in translation/review with Lyric Lab India.

Since 2017, Worked with TCS as a freelance translator/reviewer for English to Telugu and Telugu to English for different Indian Government exams like RRB, Banking sector Etc.

### Skills & Abilities

- Familiarity with speaking and writing in more than one language especially in English, Telugu and Hindi
- Ability to interact with clients from diverse economic background in a multicultural environment
- Ability to interpret and translate oral information to written form and vice versa
- Expertise in Handled and responded to phone calls from clients in client-specific languages
- Interpreted and translated all information in target language in an accurate manner
- Proficient in English, Telugu and Hindi with outstanding verbal, written, and editing skills.
- Subject matter expert in Chemistry, Mathematics and Physics

### Known languages

- English : proficient in Reading, writing and speaking
- Hindi : proficient in Reading, and speaking
- Telugu : proficient in Reading, writing and speaking

### Reference

- Available on request.