**CURRICULUM VITAE**

**SOM NATH**

H. No. 32, C/o Simran Photo Stat,

Opp. Amber Hospital, Dr. Surat Singh Road,

Post-Khalsa College,

Distt-Amritsar (Punjab).

Mobile-+91-85282-33147, 6239871052

Email- iamsom1984@gmail.com

**CAREER OBJECTIVE**

=================

To work with an organization where my creativity improves with challenging Jobs & to set personal benchmark qualify for higher levels of responsibility within the organization.

**ACADEMIC QUALIFICATION**

========================

* **10th** from Punjab School Education Board in 2001.
* **12th** from Punjab School Education Board in 2003.
* **Bachelor of Arts** from Guru Nanak Dev University, Amritsar in 2006.

**EXTRA QUALIFICATION**

====================

* One year Computer Course.
* Computer knowledge (MS-Word, **Excel (Pivot Table, Filter, Vlookup, Hlookup),** Power Point, Email Communication).

**EXPERIENCE**

===========

* 3 Years Experience asan Online Transcriptionist in English, Hindi, Punjabi Languages.
* 3 Years Experience as an Online Translator in English, Hindi, Punjabi Languages.

**STRENGTHS & SKILLS**

**====================**

* Flexible, adaptable and comfortable with change.
* Keep calm under pressure.
* Representable and able to multitask.
* Hard working & Willingness to learn.
* Positive Attitude

**LANGUAGE KNOWN**

==================

* Hindi
* English
* Punjabi

**HOBBIES**

========

* Books Reading
* Traveling
* Making Friends

**PERSONAL PROFILE**

=================

Date of Birth : 20th July, 1984

Father’s Name : Late.Shri Kishori Lal

Sex : Male

Nationality : Indian

Marital Status : Married.

**DECLARATION**

=============

I hereby declare that all above information are true & correct to the best of my knowledge.

**Date: (SOM NATH)**

**Place**: