

SNEHA JACOB

☎ 9496417225

✉ snehajacob1993@gmail.com



OBJECTIVES

To join an organization which offers me the chance to utilize my language proficiency and knowledge of different cultures while working as a translator.

EDUCATION

- BA English Language and Literature (2015) from MG University with 71.75% marks.
- HSE (2012) from Govt. Girls Higher Secondary School Perumbavoor, Kerala Board with 76% marks.

EXPERIENCE

- Worked as a remote translator for JW.ORG worldwide organization from 2021 November to 2022 September
- Worked as a remote translator for Dariel Group from 2024 February to 2024 April

SKILLS

- Language **Proficiency**: Fluency in multiple languages with a strong command of both source and target languages.
- Translation **Accuracy**: Ability to translate accurately while preserving the meaning, style, and cultural nuances of the original text.
- Cultural **Understanding**: Awareness of cultural differences and sensitivity to how they impact language use and interpretation.
- Subject **Matter Expertise**: Knowledge and understanding of specialized terminology in fields such as legal, medical, technical, marketing, etc.
- Research **Skills**: Capability to conduct research to ensure accurate translation of unfamiliar terms or concepts.
- Attention **to Detail**: Meticulous proofreading and editing skills to ensure high-quality translations free of errors.
- Time **Management**: Ability to manage deadlines and prioritize tasks effectively, especially when handling multiple projects simultaneously.
- Communication **Skills**: Strong verbal and written communication skills to effectively convey messages in both source and target languages.

PERSONAL PROFILE

Date of Birth: 26th October 1993

Gender : Female

Marital Status : Single

Nationality : Indian
Interests : Music, Traveling, Reading, Social Work
Languages known : English, Hindi, Malayalam
Current Location : Baroda, Gujarat.