**Curriculum Vitae**



**Personal Identification**

Full Name : Shanti Fitriani Subagio Putri

Gender : Female

Place &Date of Birth : Bandung, 1stMay 1990

Contact Address : Komplek Sukamenak Indah Blok N-48 Bandung, 40227

Mobile phone : 085659754721

Email : shantiregistry@gmail.com

Major in Senior High : Natural Science (IPA)

**Job Experience**

|  |  |  |
| --- | --- | --- |
| Position | Institution | Year |
| English Tutor | Junior High 10 Bandung | 2010 |
| Freelance Translator English-Indonesian | Valuepoint Knowledgework, WordWideFX | 2013-now |
| Forex broker | Valbury Asia Futures | 2013 |
| English Teacher | Learning Institution - **Ganesha Operation** | 2014-2015 |

**Translation Projects**

|  |  |  |  |
| --- | --- | --- | --- |
| File Name | From | Amount in words | Employer |
| Folic Acid Maternity | UNPAD Medical School, Bandung | 1312 words | N/A |
| Vegetation of Indonesia (for more information, kindly refer to Tahreem) | Translator’s Test of Valuepoint Knowledgeworks | 506 words | tahreem.ak@knowledgew.com (Tahreem Ahmad Khan) |
| Platform Manual, etc (for more information, kindly refer to Arnau) | [www.ayrex.com](http://www.ayrex.com) a reinvented binary option trading website, via collaboration with WordWideFX | 11801 words | translations@wordwidefx.com(Arnau) |
| Job Element Sheet, Standard Operation Sheets, Task Instruction Sheets, Complete Vehicle Standard (for more information, kindly refer to Wahyudi) | **General Motors** via collaboration with Anindya Translation | 165381 words | anindyatrans1@gmail.com(Wahyudi Anindya) |
| 0.2 MSSP NSE customer & prospect mapping(Pre-Work)\_30July15, etc (for more information, kindly refer to Abhilash) | **Hitachi Machinery** via collaboration with Valuepoint Knowledgeworks | 134907 words | abhilash.b@knowledgew.com(Abhilash) |
| Loan Agreement, Business Coordination Agreement, Pledge of shares Agreement, etc (for more information, kindly refer to Wahyudi) | **Extraordinary Shareholders’ of PT. ADH Hidrolik Teknik** via collaboration with Anindya Translation | 16810 words | anindyatrans1@gmail.com(Wahyudi Anindya) |

**Education**

|  |  |  |
| --- | --- | --- |
| Level of Education | Institution | Year |
| Elementary School | SDN Mohamad Toha II | 1996-2002 |
| Junior High School | SMPN 2 Bandung | 2002-2005 |
| Senior High School | SMAN 7 Bandung | 2005-2008 |
| Advanced Education | Tourism Marketing Management (UPI) | 2008-2015 |
| Bachelor Business Administration (UPM) | 2011-2012 (as an exchange student) |

**Informal Education and Training**

|  |  |  |
| --- | --- | --- |
| Matter | Institution | Year |
| English Course | LBPP LIA English Course | 2001-2006 |
| IELTS and Academic Writing (Training) | Language Center of UPI | 2011 |
| English Teaching for 7th-12th graders (Training) | Ganesha Operation Learning Institute | 2014 |

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| **Organizational Experience**

|  |  |  |  |
| --- | --- | --- | --- |
| Matter | Institution | Position | Year |
| Science Club | SMP 2 Bandung  | Club Leader | 2003 |
| Multi Level Marketing, Direct Selling | Oriflame, Tupperware, Paloma, JnC Cookies | Leader of 14 beauty consultants(oriflame), Top seller (tupperware), personal agent (JnC cookies) | 2008-2014 |
| English Debating Club | UPI | Member | 2009-2011 |

**Achievements so far**

|  |  |  |
| --- | --- | --- |
| Regional Top 20 | Math Olympiad | 2006 |
| 3rd champion of Drawing Competition | Bandung Environment Authority | 2006 |
| Get 3% additional discount for good selling of Oriflame product  | Oriflame | 2009 |
| Get 21% additional discount after selling 40 dozens jar of cookies | JnC Cookies | 2010 |
| 3rd champion of Startup Competition | Startup University Venture – UPM Malaysia | 2011 |

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**Skills**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Basic | Intermediate | Advance |
| Ms. Word, Excel, Powerpoint | Basic | Interm√ediate | Advanced |
| English (speaking, writing, listening, reading) |  |  | √ |
| Communication & Selling |  | √ |  |

Bandung, 2016

Shanti Fitriani Subagio Putri