



Saurabh kumar Ray

Details

5D/178
Mumbai, 400086
India
9752789876
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NATIONALITY

Indian

DATE / PLACE OF BIRTH

1998
UMARIA, MP

Skills

Ability to Multitask

Leadership

Fast Learner

Ability to Work in a Team

Communication Skills

Microsoft Office

Languages

Hindi

English

Sanskrit

Hobbies

Playing Badminton, Poetry, and
prose writing.

Profile

Proficient in English to Hindi and vice versa translation. Sound knowledge of working in MS Office.

Employment History

JR. EXECUTIVE, DFCCIL (Ministry of Railways), New Delhi

JUNE 2019 – MARCH 2023

Supervised the maintenance work of signal and telecommunication. Assisted the higher official for meeting presentation, speech and other translation work.

Official Language Officer, NABARD (Ministry of Finance), Mumbai

MARCH 2023

In Here I'm a Gr. A Group A Officer looks after the execution, inspection, training, and translation. I've translated different area's documents/material viz. Chairman's message, Technology, Literature, Background Note of Parliament Committees.

Since being a native Hindi speaker I've a sound hand in Eng to Hindi translation.

Education

BA(Political Science Hons.), UNIVERSITY OF DELHI, New Delhi

JULY 2015 – AUGUST 2018

MA(Hindi Literature), IGNOU, New Delhi

JANUARY 2020 – MAY 2022

Post Graduation Diploma in Translation, IGNOU, New Delhi

JANUARY 2021 – MAY 2022

Courses

Short Training in Translation, Govt of India

Gold Medalist in Foundational Training for JE, ZRTI, Ministry of Railways

Topper of Technical Training for JE, STTC, Ministry of Railways

Internships

Apprenticeship Programme, RRCAT, Department of Atomic Energy, Gol, Indore, MP

OCTOBER 2018 – MAY 2019

Since I were selected in Railways, left the apprenticeship.