

Samer Karmo



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Sanliurfa (Turkey)



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WORK EXPERIENCE

Freelancing : Translator on many websites

Since 2015 until present

- To translate a lot of scientific researches
- To translate many articles.

1 April 2019 until present

Programme Manager

**Insan Foundation for Development and Humanization ,
Sanliurfa , Turkey**

- To put strategic plans for the organization.
- To coordinate the projects and programmes of the organization.
- To review and develop the policies of the organisation.
- To build trust bridges with strategic partners in and out of Turkey.
- To make the organization contributing to the 2030 goals of United Nations.

1 Jul 2018– 31 Mar 2019

**Public Relation and
Grants Officer**

Horizon Humanitarian, Sanliurfa (Turkey)

- To write projects' proposals and to discuss with the management.
- To communicate with donors inside and outside Turkey; INGOs and NGOs.
- To market Horizon Humanitarian among the communities and to build the bridge of trust between Horizon Humanitarian and other communities.

1 Jun 2017–31 May 2018 Health Promotion Team Leader

MSF organization, Sanliurfa (Turkey)

- To lead 8 person-team to achieve the health promotion inside Şanlıurfa city and Akçakale.
- To arrange the work plan accurately during the project timeline and to train the team member on communication skills.
- To monitor the team work and to write weekly reports to the project manager.

**20 Jan 2016–30 Apr 2017 Community Coordinator
IMPR Humanitarian, Sanliurfa (Turkey)**

- To coordinate the projects in Şanlıurfa through the the general and strategic goals of IMPR Humanitarian.
- To write monthly reports to the management about the achieved goals of the project in Şanlıurfa.
- To contribute with management of IMPR Humanitarian in setting up the improving plan to reach the global criteria in the human area.
- To train the staff , the beneficiaries and the volunteers on many issues related to raising the awareness in the human area and the resilience of the communities.

**1 Jun 2015–19 Jan 2016 Volunteer
IMPR Humanitarian, Sanliurfa (Turkey)**

- To conduct home visits with the outreach team and the protection team in registering the cases , making need assessments and intervention plan.
- To refer the cases with supervising of the staff to the suitable service providers.
- To conduct awareness raising session on many issues related to the early marriage, child labour and the legal rights for the refugees in Turkey.

10 Aug 2008–4 Feb 2015

English Teacher

The governmental schools and university, Alhasaka (Syria)

- To teach English in different school stages by using the last techniques in teaching.
- To teach English in Alfurat University to students by helping them to understand English easily.

EDUCATION AND TRAINING

BA in English Literature

Aleppo University, Aleppo (Syria)

Humanitarian Funding; Trends and Methodology

ICVA, Online (Online)

Certified course on “M&E”,

Orange NGO, Sanliurfa (Turkey)

online certified course on “M&E and IM“

Orange NGO, Online (Online)

Certified course on “Observing
Mental Disorders and Making
Referrals”

IMPR Humanitarian, Sanliurfa (Turkey)

| | |
|-------------------------|---|
| 10 Mar 2017–10 Mar 2017 | Course on SNF cases IMPR Humanitarian, Sanliurfa (Turkey) |
| 3 Feb 2017–3 Feb 2017 | Course on SGBV cases IMPR Humanitarian, Sanliurfa (Turkey) |
| 23 Feb 2017–24 Feb 2017 | Certified course on “Detection and Referral of Mental Health Cases” IMC INGO, Sanliurfa (Turkey) |
| 5 Jan 2017–5 Jan 2017 | Online course on “Proposal Writing ICVA, Online (Online) |
| 15 Oct 2016–15 Oct 2016 | Online course on “PMD” Disasterready, Online (Online) |
| 21 Sep 2016–21 Sep 2016 | Certified course on “Work Safety” IMPR Humanitarian, Sanliurfa (Turkey) |
| 14 May 2016–14 May 2016 | Course on “Social Work and Case Management” IMPR Humanitarian, Sanliurfa (Turkey) |
| 6 Feb 2016–6 Feb 2016 | Course on “Common Health and Communicable Diseases” UNFPA, Sanliurfa (Turkey) |
| 10 Nov 2015–10 Nov 2015 | Certified course on “Psycho-Social First Aid” IMPR Humanitarian, Sanliurfa (Turkey) |
| 1 Oct 2015–15 Dec 2015 | Certified course on “Engaging Men to Promote Resilient Communities” IMPR Humanitarian, Sanliurfa (Turkey) |
| 2 Aug 2015–3 Aug 2015 | Course on “Risk Reduction” IMPR Humanitarian, Sanliurfa (Turkey) |
| 15 Jul 2015–15 Jul 2015 | Online course on “Critical Thinking” Disasterready, Online (Online) |
| 2 Jun 2015–2 Jun 2015 | Online course on “Capacity Building” Disasterready, Online (Online) |

PERSONAL SKILLS

Mother tongue(s)

Arabic

Foreign language(s)

English
Turkish
Russian

| UNDERSTANDING | | SPEAKING | |
|---------------|---------|--------------------|-------------------|
| Listening | Reading | Spoken interaction | Spoken production |
| C2 | C2 | C2 | C2 |
| B2 | B2 | B2 | B2 |
| A1 | A1 | A1 | A1 |

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

Communication skills

* Excellent communication skills with multi-national culture environment.

* Excellent communication skills with multi-level lines.

Organisational / managerial skills

- * Excellent leadership skills gained through my work in many NGOs.
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- *Excellent leadership skills gained through my work in leading the health promotion team.

Job-related skills

- * Excellent reporting skills.
- * Self-motivation and an excellent experience in motivating the team.
- * Accuracy , transparency and time management according priorities.
- * Curiosity in learning new things and thinking in Japanese Kaizen way, this way based on the idea:
- * Generating creative ideas and ability to critical thinking.

Digital skills

| SELF-ASSESSMENT | | | | |
|------------------------|-----------------|-----------------|-----------------|-----------------|
| Information processing | Communication | creation | Content | Problem solving |
| Proficient user | Proficient user | Proficient user | Proficient user | Proficient user |

Last update: November 2019