



# S.U.Sabura Shahiba

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Thanjavur, India 613005

## SKILLS


Language Localization  
Technical Translation  
Research Aptitude  
Creative Writing  
Fluent in Tamil and English  
Document Translation  
Cultural understanding  
Project Management  
Editing skills  
Quality Control Analysis  
Accurate Translation  
Microsoft Office  
Proofreading  
Verbal and written communication  
Time Management  
Adaptability and Eager to Learn  
Critical Thinking

## LANGUAGES

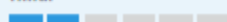
### Tamil

  
Bilingual or Proficient (C2)

### English

  
Intermediate (B1)

### Hindi

  
Elementary (A2)

## EDUCATION

April 2021

**Bachelor Of Commerce**, Computer Application

**Annai Vailankanni Arts And Science College**, Thanjavur, India

• Percentage: 84%

April 2018

**HSC**, Commerce

**Kamala Subramaniam Higher Secondary School**, Thanjavur

• Percentage: 94%

April 2016

**SSLC**

**Kamala Subramaniam Higher Secondary School**, Thanjavur

• Percentage: 94%

## CAREER OBJECTIVE

As a graduate, I bring a fresh perspective and a strong foundation in both Tamil and English, which I've honed through my academic studies and personal experiences.

### Why Hire me:

- **Proficiency in Both Languages:** I am a native Tamil speaker and have completed advanced studies in English, achieving fluency in both languages. This bilingual proficiency ensures that I can accurately translate nuances and cultural context.
- **Academic Background:** My education has provided me with a solid understanding of linguistic principles and translation techniques. I have studied the grammar, syntax, and stylistic differences between Tamil and English, which equips me to handle a variety of translation tasks.
- **Attention to Detail:** I have a meticulous eye for detail. This quality is essential for ensuring that translations are accurate and free of errors, maintaining the integrity and meaning of the original text.
- **Cultural Understanding:** Growing up in a Tamil-speaking environment while being educated in English has given me a deep cultural insight into both languages. This allows me to translate not just words, but the cultural essence behind them.
- **Technological Proficiency:** I am adept at using modern translation tools and software, which can streamline the translation process and improve efficiency.
- **Eagerness to Learn and Grow:** I am highly motivated and enthusiastic about starting my career in translation. I am keen to learn from experienced colleagues, take on new challenges, and continuously improve my skills.

My commitment to quality and my passion for languages make me a strong candidate for this role.