



ROSI FITA SARI

FREELANCE TRANSLATOR

Profile

Highly skilled and experienced Translator with a strong background in translating Legal Documents in English and Arabic. Bringing forth an excellent command of these languages, and a track record of impeccable proofreading, editing, and translating. Adept in accurately assessing the context of material, and translating it in an understandable and appropriate way. Highly skilled in Legal Terminology and Processes, helping clients to better understand their rights and position. Bringing forth a positive work ethic and a commitment to efficiency and integrity.

Employment History

Freelance Translator, Morgan Clark LLC, New York

FEBRUARY 2020 – SEPTEMBER 2021

- Utilized subject matter expertise and Legal Knowledge to offer the most detailed and efficient translations possible.
- Effectively used Translation Software to expedite project delivery and ensure accuracy.
- Performed in-depth review of texts and made edits and changes where necessary.
- Created presentations for in-person and online viewing purposes.

Freelance Translator, South Myra Courthouse, Atlanta

FEBRUARY 2019 – FEBRUARY 2020

- Translator with daily tasks and duties as needed.
- Provided quality control over documents as required.

Education

Bachelor of Linguistics, UIN Syarif Hidayatullah Jakarta, Jakarta

SEPTEMBER 2017 – NOVEMBER 2022

Courses on translation theory and practice at university level

JULY 2018

References

References available upon request

Details

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NATIONALITY

Indonesian

DRIVING LICENSE

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DATE / PLACE OF BIRTH

24 September 1999

Gresik

Skills

Excellent Oral and Written
Communication Skills

Time Management Skills

Knowledge of Legal Terminology
and Processes

Client Confidentiality

Translation Software

Interpretation Skills

Languages

English

Arabic