

Rosana Chaves, Translator

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LINKS

<https://www.linkedin.com/in/rosana-chaves-a96a531a1/>

PROFILE

Passionate English and Portuguese translator with more than 3 years of experience in translation studies.

EMPLOYMENT HISTORY

Jul 2020 — Jan 2021	Freelance English Teacher and Translator Teaching English online for adults and teenagers and one-on-one education for children in-home service. Voluntary translator at Udacity and TED Talks.	Porto Alegre
May 2018 — Aug 2019	Junior Instructor and Monitor, CALI Teaching English and monitoring 3 groups of children aged 3 to 7 years old.	Porto Alegre
Jan 2018 — Dec 2018	English Instructor and Monitor, Go Fun English Monitoring adult students, applying placement tests and correcting them, providing explanations and handfull exercises according to their proficiency levels.	Porto Alegre
Jul 2017 — Dec 2017	Voluntary English Teacher, Church	Porto Alegre

EDUCATION

Mar 2017 — Dec 2021	Undergraduate Student of Bachelor in Translation , UFRGS	Porto Alegre
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SKILLS

Teamwork	Experienced	Communication Skills	Experienced
Effective Time Management	Experienced	Leadership	Experienced
Microsoft Excel	Experienced	Microsoft Office	Skillful
Ability to Work Under Pressure	Experienced	Computer Skills	Experienced

COURSES

Mar 2021 — Mar 2021	Legal English Language Certificate (LELC) Level 2, London Centre for Advanced Training & Education (LCATE)
Nov 2020 — Nov 2020	Digital Marketing for Entrepreneurs, SEBRAE
Jul 2020 — Dec 2020	Teaching English as a Foreign Language (TEFL), World Tesol Academy

LANGUAGES

English	Native speaker	Portuguese	Native speaker
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REFERENCES

References available upon request

EXTRA-CURRICULAR ACTIVITIES

Jan 2010 — Jan 2021	Online Sales Manager, Ms Rose Thrift Store	Porto Alegre
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INTERNSHIPS

Jul 2019 — Jan 2021	Researcher, Federal University of Rio Grande do Sul Glossary of Acronyms in Cardiology	Porto Alegre
Mar 2016 — Jul 2016	Assistant of Portuguese Revision, City Council Revision of Law projects.	Porto Alegre