

# RESUME

NAME : RIA CHAKRABORTY  
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## CAREER OBJECTIVES :

Highly motivated Mass Communication & Journalism student seeking job opportunities as a Public Relations Executive in leveraging my skills that will benefit my employer.

## EDUCATIONAL QUALIFICATION :

<u>Course</u>	<u>Name of the Institute</u>	<u>Name of the Board</u>	<u>Year of Passing</u>
MMC+PGDMC	National Broadcasting Academy	Guru Jambheshwar University	2016
B.A.(Hons). In English Literature	Arya Mahila College, Varanasi	Banaras Hindu University	2014
10+2 (AISSE;Humanities)	Kendriya Vidyalaya, Adra	CBSE	2011
10 <sup>th</sup> (AISSE)	Kendriya Vidyalaya, Adra	CBSE	2009

## EXPERIENCE :

Worked as a social media content writer in Moguls Online Pvt Limited (Internet Moguls), New Delhi from 26<sup>th</sup> July, 2016 to 20<sup>th</sup> May, 2017.

## LIVE PROJECTS :

Done content writing for various college projects mentioned below;

- A short-film on public awareness, “Uneducated Call”.
- A documentary on a state-level extremely talented classical dancer, Reshma Suresh.
- Created a “Let’s Talk” project on an interview with RJ Recharge Rohit of Radio Mirchi.
- A News Package on the “Effect in employment after Tobacco-Ban in Delhi”.

### CERTIFICATIONS :

- Awarded a Certificate of Appreciation for actively participating in The Hindu Week, 'Bhumi Project' in B.H.U., Varanasi, under collaboration with the Oxford University.
- Awarded a Certificate of Appreciation for actively participating in "The Leadership Summit 2015 – NETRETVA" at NBA Group of Institutions, New Delhi.

### KEY SKILLS :

- Strong verbal and personal communication skills.
- Decision making, critical thinking.
- Self-motivated, initiative, maintain a high level of energy.
- Tolerant and flexible, adjust to different situations.
- Organization and Prioritization skills.

### LANGUAGES :

- English – Fluent.
- Hindi – Conversational.
- Bengali – Conversational.

### EXPERIENCE :

- Currently working as a content writer in a digital marketing agency, Internet Moguls.

### HOBBIES :

My main interest is creative writing (poems, articles, etc.). Others include –

- Reading.
- Listening songs.
- Interaction with new people (makes mind more logical).
- Travelling (provides new experience, new spirit, new enjoyment).

### PERSONAL DETAILS :

Father's name : BIBEKANANDA CHAKRABORTY

Date of Birth : 23/02/1993

Gender : FEMALE

Marital Status : UNMARRIED

Nationality : INDIAN

### DECLARATION :

**I hereby declare that the above-mentioned information is true to the best of my knowledge.**

**Place – Delhi**

**Ria Chakraborty**