Rahul Sonkar

Kolkata, West Bengal, India

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Summary

Experienced Desktop Publisher with a demonstrated history of working in the translation and localization industry. Skilled in Microsoft Excel, Microsoft Word, Microsoft Office, Microsoft PowerPoint, and Project Management. Strong arts and design professional with a Diploma in Web and Graphic Desining and Develoment focused in Web Page, Digital/Multimedia and Information Resources Design from Frameboxx Institute.

Experience

Desktop Publisher

Andovar

Mar 2018 - Present (3 years 9 months +)

Experience with Adobe creative cloud (such as InDesign, Photoshop, FrameMaker, etc.).

Proficiency with Microsoft Office (Word, PowerPoint, etc.).

Proficiency with Articulate Storyline, Flash

Ability to quickly learn new software applications and skills.

Positive, "can do" and pleasant attitude to learn new things.

Self-learning technical skills and knowledge.

Strong analytical, problem solving and troubleshooting skills.

Knowledge of IT systems, desktop publishing software, website development and multimedia.

Education

Frameboxx Institute

Diploma in Web and Graphic Desining and Develoment , Web Page, Digital/ Multimedia and Information Resources Design

2016 - 2018

St.joseph and marys

High School Diploma, Business/Commerce, General

Mar 2014 - 2016

Pass out class 12 from ISC bord

Skills

Microsoft Office • Microsoft Excel • Microsoft Word • Microsoft PowerPoint • Project Management