**Rahat azim shaun**

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| **Personal Profile** | Father’s Name   : Saiful Azim  Mother’s Name : Shaheda Akhter  Date of Birth       : 30th December 1985  Religion                : Islam  Sex                        : Male  Blood group         : O+ ve |
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| **Career Objective** | To contribute to an organization where I can integrate my knowledge and skills to add value to the organization and explore my potentials. |
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| **Experience** | **01st October 2018**  **English Teacher**  **Studio Slova, Ufa**    Working as English teacher for the kids, teenage and adult group.  Grammar practice  Speaking practice  Writing practice  **01st March 2017 to april 2018**  **English Teacher**  **English Boom, Ufa**    Working as English teacher for the child, teenage and adult group.  Grammar practice  Speaking practice  Writing practice  **01st September 2017 to February**  **Rohingya Translator & Fixer (English)**  Human Rights watch, Amnesty International, Channel 4 UK & Aljazeera English    Worked as Rohingya to English translator in the recent Myanmar Rohingya Crisis. Made a report and translated video and audio to English.  **27th July 2016 to 27th July 2017**  **Front office Supervisor**  **Royal Tulip Sea Pearl Beach Resort, Cox’s Bazar**   * Working as Front Office Supervisor. * Handling guest complaints and supervising the front office. * Organizing programs and events.   **1st December 2014 to 25th July 2016**  **Reservation & Event Coordinator**  **Sayeman Beach Resort, Cox’s Bazar**   * Working as a reservation & Event Coordinator. * Handling corporate deals and making contracts. * Manage OTA reservation control panel * Organizing programs and events. * Synchronizing corporate wants and demands with Sayeman property.   **1st September 2011 to 30th September 2014**  **Event Coordinator**  **Jatrik Travels & Events**   * My duties were to arrange corporate events at Radisson Blu and British Council Bangladesh. * Conduct corporate groups and manage and organize room division and corporate programs. * Organized many seminars and conferences. * Coordinate Life Unending Program at Radisson on 100 Years Birth Anniversary of Rabindra Nath Tagore. * Coordinator of Hay Festival Dhaka (British Council Bangladesh) 2012. * Coordinate Tiger Run Marathon at Sundarban Powered By Bangladesh Forest Ministry and United Nation.   **1st January 2010 to 30th August 2011**  **Program Coordinator**  **SAFE (Safety Assistance For Emergencies)**   * Organized safety training at school/college/university. * Conduct First Aid training to the volunteers of SAFE, safety community volunteers and MSF Holland nurses. * Organized many seminars on Safety and disaster. * Worked as team leader at SIDR emergency medical team at Barguna, patharghata, Barishal. * Worked as a Business Development Officer at a Workplace improvement project of Better Business & SAFE.   **1st April 2008 to 30th August 2010**  **Interpreter & Consultant**  **International Organization for Migration (IOM)**   * Interpret Culture Orientation training for the Myanmar refugees of IOM Third country resettle program (CANADA, New Zealand, Australia and USA) * Worked at Zia International Airport on Libya Crisis.   **1st June 2005 to 30th March 2008**  **Program Officer**  **SAFE (Safety Assistance for Emergencies)**   * Organized safety trainings at school/college/university. * Conduct First Aid trainings to the volunteers of SAFE, safety community volunteers and MSF Holland nurses. * Organized many seminars on Safety and disaster. * Worked as team leader at SIDR emergency medical team at Barguna, patharghata, Barishal. * Worked as a Business Development Officer at a Workplace improvement project of Better Business & SAFE.   **Bangladesh Red Crescent Society**   * Worked as a training chief at Red Crescent Society Cox’s Bazar unit from 2001 to 2005. * Worked as a First Aid trainer with Red Crescent Society, Cyclone Preparedness Program (BDRCS). * Organized training at many school & College, participate at many relief distributions at refugee camp and makeshift camp (Teknaf). * Worked as an interpreter of many foreign delegates. * Participate in many National, Regional and Local camp of BDRCS in many district. Participate in Ejtema 2007-08, Pohela boishakh, as a First Aider with SAFE medical team and Challenge of the longest Beach 2007 (organized by Activate Bangladesh) and many. |
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| **Education** | **2017**            **Russian Language**           **Bashkir State University**   * **Russian Language**   Maj  **2011**            **BBA**           **Darul Ihsan University, Dhaka**   * **Bachelor in Business Administration**   Major in HRM (Human Resource Management)  CGPA 3.50 on scale 4  **2004**            **HSC**           **Cox’s Bazar Government College**   * **Higher Secondary Certificate**   Business Studies  GPA 3.40 on scale 5  **2001**            **SSC**           **Cox’s Bazar Pre Cadet Model High School**   * **Secondary School Certificate**   Business Studies  GPA 3.38 on scale 5 |
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| **Skills and Achievements** | **Achievements:**   * German language certificate on April 2014. * Advance Security In The Field (ASIF) training of United Nations. August 2010 * Basic Security In The Field (BITF) training of the United Nations. August 2010 * Selling skill & Marketing organized by Future Leader on 08th June 2008. * Product Development training organized by Future Leader on 15-16th March. * First Aid & Basic Training by Bangladesh Red Crescent Society (BDRCS) on 1998, 2001 * First Aid & Safer Access organized by BDRCS & ICRC. 2004 * TOT on First Aid organized by BDRCS. * Search and Rescue training organized by BDRCS & ICRC 2004, 2006 * Japan Friendship project training. * Cyclone Preparedness Program training organized by CPP, BDRCS. * Training on earthquake 2005 **Skills:  Computer** * Microsoft Word, Microsoft Excel, Power point, Internet Browsing & Email, hardware troubleshooting, computer networking, Adobe Photoshop & Adobe Illustrator   **Language**   * Have good command over both verbal and writing skills on Bengali, English & German Language. * Certified German examination from Goethe Institute, Dhaka, Bangladesh. |
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| **Interests** | Reading Books, Enjoying Music, Traveling & Explore new places and things. |
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| **References** | **Moshihur R. Khandker**  Chief Executive  Safety Assistance For Emergencies  **Address:** 6D Hometown Apartment  87 Bangla Motor, Dhaka  **Tel:** +8801552405043  **Email:** [kmoshiur@gmail.com](mailto:kmoshiur@gmail.com)  **Arman Ul Azim**  Vice President  One bank Limited  Cox’s Bazar  **Address:** Cox’s Bazar  **Tel:** +8801711574221  **Afroze Shamima**  HR Head  International Organization for Migration (IOM) -MRF Dhaka  **Address:** House 13A, Rd no 136  Gulshan-1, Dhaka 1212  Bangladesh  **Tel:** [880-2-8814604](about:blank), 8817699 |

I hereby declare that all the information stated above is true and correct.

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*Rahat Azim Shaun.*