

Curriculum Vitae

Pushpalatha M, M.A. Sociology

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Career Objective:

To achieve an excellence by utilizing my skills and abilities in the Organization while being resourceful, innovative, flexible and also a good team member contributing quality ideas and work for the growth of the Organization

Skills & Competencies:

- A qualified social worker with over 20 years of experience in community empowerment
- Easy going by nature and able to get along with colleagues
- Proactive, good listener and quick learner
- Good communication and leadership qualities
- Ability to organize, conduct and facilitate trainings and workshops
- Good facilitator
- Self-motivated and organized
- Sensitive & helpful
- Effective team management
- Good working knowledge of MS office tools
- Excellent command over Kannada

Specialized Fields:

- Engaging community including children, youth and women in program cycle - PIME Planning, Implementation, Monitoring and Evaluation of community-based projects).
- Working with Children, youth and Women groups – To create awareness on Child rights and child participation, various government schemes, health, education and sanitation aspects.
- Networking with Government and various Non-Government Organizations – To provide vocational skills for youths and women in urban slums.
- Developing training modules.
- Reporting and documentation.
- Handling employee grievances
- Counselling support to adolescent girls & boys
- Qualified translator having an experience in this field over 8years (English to Kannada)

Work Experience

Over 20 years

Career Path

SL#	Name of the Organization	Location	Designation/ Role	Duration	Reason for leaving
1	Myrada Plan	Hosur, Tamil Nadu H.D. Kote, Mysore district	Sponsorship Secretary Manager - Administration	Jul.1993 - Jul. 1999 Aug. 1999 - Sep. 2007	Moved to Mysore for children's education purpose.
2	Software Paradigm Infotech	Mysore	Medical Transcriptionist	Oct. 2007 - Sep. 2009	Wanted to work with communities, where my strengths were in.
3	Swami Vivekananda Youth Movement (SVYM).	Mysore	Project Coordinator Education Leadership Development Facilitator	Oct. 2009 - Mar. 2011 Apr. 2011 - Mar. 2014	On winding of the Education project funded by Azim Premji Foundation and moved to Bangalore for kid's higher education and profession.
4	Hippocampus Leaning Centers Pvt. Ltd.	Bangalore	Organization Development Trainer Sr. Manager – People Function General Manager - People Function	Apr. 2014 - Mar. 2016 Apr. 2016 - May 2017 Jun. 2017 - Sep. 2018	Wanted to shift from Admin & Operations role to community engagement.
5	Advaith Foundation	Bangalore	Domain Anchor	Oct. 2018 – Jan 2020	The Project got over with completion of resource development for platform as per mutual agreement.
6	Chaabee	Bangalore	Director – Partnerships & Programmes (on consultancy basis)	Jan 2020 till date	

Other Organizations associated with under various projects and programs:

- **Department of women and child development** – Rendered service in Dept. Of Women and Child Development, as a member of District Juvenile Justice Board in Mysore, board that has sole authority to deal with matters concerning children in conflict with law.
- **N. Ranga Rao and Sons, Mysore** – Worked in a slum-based project with a focus on health, education and livelihood.

- **Slum Development Board, Mysore** – For mobilizing scholarships for students
- **JSS Jana Shikshana Samsthe, Mysore** – Vocational training programs for youth, men and women.
- **Krishi Vignan Kendra, Suttur** – Kitchen garden programs for Govt. schools in KR Nagar & Mysore Taluks.
- **Education Blocks of Mysore rural and KR Nagara** – Implementation of Education Leadership Program.

Major areas of performance during my venture:

- Building capacities of children and community members to participate in Program Cycle (Planning, Implementation, Monitoring and Evaluation – PIME skills).
- Facilitating and monitoring trainings for children clubs.
- Formation of youth groups (Samydaya Jagruthi Samithi in urban Slums of Mysore District) and to conduct capacity building training to youth groups.
- Monitoring qualitative and timely communications between the sponsors and sponsored children and their families.
- Building capacities of children in areas like child rights, leadership qualities, civic sense, health and personal hygiene through trainings with a focus on children's clubs.
- Developing training materials to train Community Level Trainers to create awareness on Child rights and various government schemes.
- Creating awareness on convention on rights of children (ROC), child protection issues and legislations related to children amongst various CBO members.
- Organizing visits of sponsors to their sponsored children, families and communities combined with visit to various community projects.
- Organizing consultations with the children and the youths on Community Development Projects to address the issues related to the target groups under child partnership program and a slum development project.
- Networking with various Government and Non-government sectors to provide vocational skills training to the unemployed youth and women members in the slums.
- Organizing awareness camps in aspects like health and education at the slums.
- Training SDMC members and children cabinet members on their roles and responsibilities.
- Sensitizing slum dwellers on various schemes of Government departments namely Education Dept, DWCD, Social Welfare Department and Corporation.
- Sensitizing CBOs on JJ Act and CWCs.
- Played role of Master Resource Person by conducting a 45 days long workshop for Block Resource Persons / Education Coordinators /Inclusive Education Resource Trainers as School Leadership Development Facilitators (SLDFs) to enable them to bring positive changes in their perspectives, attitude, skills and knowledge towards quality education by coaching and mentoring them to reach out to Head Teachers & Cluster Resource Persons in the Education Block of KR Nagara Taluk.
- Developing content for a societal platform on empowerment of SDMC members.
- Documentation and translation for KHPT, CFAR, Advait Foundation & many other leading organizations on a consultancy basis.
- Organizing regional level teacher conferences with panel discussions by education experts.

Overseas experience:

Visited England to participate in a pilot testing of a corporate software called ChildLink, which was developed to ensure consistency and accuracy in data of sponsored children.

Represented Indian Plan International Program Units in a pilot testing of corporate software developed for effective monitoring of communications between sponsors and sponsored. This event was carried out at Plan International Head Quarter at England.

Personal Details:

Date of birth : 1st July 1970

Language Proficiency : Kannada, English, Tamil (To read, write and speak), Telugu (To reach and speak) Hindi (To read and write).

Strengths : Confident, courageous, committed, fun loving, responsive, sincere and caring.

Hobbies & Interest : Listening to music, reading, watching comedy shows & cooking

Education : M. A. Sociology

"I certify that all information furnished above is true to the best of my knowledge"

Pushpalatha M
