

### **EXPERIENCE**

## Freelance Translator Self-employed

2020 - Present

Provided translation services for projects in various fields.

- Translated documents and web content ranging from 1000 to 10 000 words accurately and efficiently.
- Collaborated with clients to ensure the successful completion of projects.
- Provided quality assurance and proofreading for projects to ensure client satisfaction.
- · relationships with new and existing clients.

### ABOUT ME

Highly skilled and experienced Translator with a strong background in translating legal documents in English, Spanish, German, and Hindi.

- **C** 7208192307
- Indira nagar, Mumbai 400033

### LANGUAGE

- English
- Spanish
- Hindi

# **STRENGTHS**

#### Attention to Detail

Reduced errors by 50 percentage in legal documents Through rigorous proofreading and attention to detail.

#### Organizational skills

Ability to deliver translation projects in an organized manner under strict deadlines.

#### Communication

Capacity to effectively communicate with clients and service providers.

## **SKILLS**

- Time Management
- · Creativity
- · Cultural knowledge
- · Proficient in English
- · Attention to details
- · Writing & Proofreading

# **EDUCATION**

#### University of Mumbai

Pursuing a BSc in Agriculture

2023