

Curriculum Vita

Parveen Kumar Verma

Freelance Translator



Keywords

- Ø Expert in Translation, Editing, reviewing & proofreading.
- Ø Translate **English to Punjabi**.
- Ø Specialized in Translating literature, Educational and computer/ Mobile Interaction, Agricultures content.

Work Experience

- 2018-02- Present** **Freelance Translator**
Ø braahmam.net, udisa
Ø Eccellente Services Pvt. Ltd. Delhi
Ø Dhavan Langsoft pvt ltd Fatehabad
Ø Word2all Translation Service, Mohali
- 2016-03 To 2018-02** Ø GST Haryana govt. Project
- 2013-06 To 2016-02** **Teaching**
Ø Advanced accountancy with Tally + Basic fundamental (Computer) + Tuition

Ø Home Tuition Service 10th and 12th schooling Class

Education

- 2011-2012** Ø P.G.D.C.A. from M.D.U. Rohatak
- 2007-2010** Ø B.A from Kurukshetra University, Kurukshetra(Haryana)
With 53.5% marks
- 2003-2005** Ø 10+2 from H.B.S.E. with 67.2 % marks

Professional Study

- Ø Pursuing M.A in punjabi from Chaudhary Devi Lal University, Sirsa.
- 2010-2011** Ø One year Diploma in CBA (Complete Business Account) "B" Grade form IIJT (Indian Institute of Job-oriented Training) in Chandigarh.
- 2012-2013** Ø Msc. (IT) From Maharshi Dayanand University Rohtak, (Haryana) with 73.8% marks

Language known

Ø English, Hindi, Punjabi

Personal detail

Name -	Parveen Kumar
Date of Birth -	1 Jan, 1988
Gender -	Male
Marital status -	Married

Other Assets

- Ø Highly committed toward work
- Ø Disciplin, Punctuality, Athlatic Fitness
- Ø Knowledge is powerful but without practice is handicapped
- Ø Self confidence and excitement to new learn

Dated : 31January 2021

Parveen Kumar

