**Olga Kaluzhyna**

**Mobile telephone number:** 0415 880 690

**E-mail address:** kaluzhina-olga@list.ru

**Current location:** 326 Gilles St, Adelaide SA 5000

**Residency/Visa Type:** Permanent resident

**Willing to relocate:** Yes

**PROFESSIONAL PROFILE**

A committed and proactive English-Russian, Russian-English, Ukrainian-English, English-Ukrainian Translator with more than 5 years of extensive experience in both academic and non-academic environment. Able to work under pressure and urgency. A motivated professional who enjoys being part of a successful and productive team.

**CAREER OBJECTIVE**

I would like to implement my experience and knowledge in terms of Translation. Currently looking for a role where I can put existing skills to use.

# SKILLS AND EXPERIENCE

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| --- | --- |
| ESL Instructor | **Years of experience**  7 |
| Translator  Interpreter | 5  4 |

# EMPLOYMENT HISTORY

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| **Job Title**  **Industry**  Education/Translation  **Employer**  ABC Lingua (<http://abclingua.ru/>)  **01/2012 to 11/2014** | **Translator/Interpreter**   * Translating official documents (Birth Certificates, Marriage Certificates, Diploma Transcripts, etc.) * Interpreting for foreigners (journalists, businessmen, officials) |

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| **Job Title**  **Industry**  Education  **Employer**  Taurida National V. Vernadsky University (<http://www.crimea.edu/eng/index.html>)  **09/2008 to 11/2014** | **ESL Instructor**   * Course and lesson planning; * Preparing test materials, testing and assessment; * Teaching General English; * Teaching ESL (management, Economics, Psychology Departments); * Teaching Academic English; * Adapting teaching materials to course and students’ needs. |

# EDUCATION AND QUALIFICATIONS

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| **Institution** | **Training/Certification** |
| Taurida National V.I. Vernadsky University | Bachelor of Philology/English Language and Literature |
| British Council Ukraine | CELTA |
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# SHORT COURSES

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| CBD College, Adelaide | HLTAID003 - Provide first aid |