**Olesya Rudenko**

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| **Date and place of birth:** January 4 1985, Tambov, Russia  **Family:** single, no children |

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| Education | | | | |
| **2002 – 2008**  **2006 – 2007**  **2002** | Graduated from Vladivostok State University of Economics and Service (VSUES), obtained Red Diploma (all excellent grades), majored in Canadian and American Studies  Studied at St. Francis Xavier University (NS, Canada) as non-degree international student for 8 months  Graduated from Vozdvizhenka High School with Golden medal (all excellent grades) | | | |
| Employment experience | | | | |
| Organization | | Period | | Position and functions |
| Freelancer | | July 2017 – present time | | **Translator** |
| Individual entrepreneur | | November 2013 – present time | | **Owner of a trading company** |
| Dizhla | | July 2013 – November 2013 | | **Head of public relations** |
| RodStor | | March 2012 – May 2013 | | **Deputy marketing Director on brand direction** |
| RodStor | | August 2010 – February 2012 | | **Product manager** |
| GRASP Company (regional retailer of consumer goods) | | July 2009 – August 2010 | | **Purchasing Manager** |
| Center DT Co., Ltd. (regional retailer of electrical home appliances Domotekhnika) | | February 2008 — June 2009 | | **Purchasing Manager** |
| Election headquarters of the political party | | September – October 2007 | | **Assistant of the Coordinator of Election Campaign** *(State Duma elections, Far East Region)* |
| Gorky’s Regional State Public Library | | October 2004 – September 2006 | | **Coordinator of IATP Center** (Project Harmony Inc., US State Department Project), **Manager of Automation Department** |
| ISAR-RFE | | August 2004 | | **Interpreter** at the Conference of Environmental NGOs Sosnovka-2004 (sequential translation for the foreign conferees) |
| Department of World and Domestic History | | March 2004 – April 2005 | | **Chief Secretary of the Department** (office work, communication) |
| Volunteer experience and educational practices | | | | |
| Japan Center in Vladivostok | | February 2011 | Completed the course “Merchandising” | |
| Employment agency «Career-Forum» | | July 2008 | Completed the course “Practical methods of pricing and category management” | |
| VSUES | | April 2006 | Interpreter (sequential translation for the representatives of Inholland Academy (the Netherlands), carrying on business negotiations) | |
| US Consulate General in Vladivostok | | February 2006 | Volunteer (participated in organization of the International Students Conference “Tolerance in Multy-Cultural, Multy-Ethnic, Multy-Faith Societies: Challenges, Practices and Opportunities”) | |
| VSUES | | September 2005 | Volunteer (participated in organization of the 26th APEC Transportation Working Group Meeting) | |
| Far East Center of Canadian and American Studies at Institute of History and Philosophy FESU (with support of NATO Public Diplomacy Division and NATO Information Office in Moscow) | | July 2005 | Participated in work of Summer School “АРR: problems of regional and international security”, made the report “Stability and security in APR: problems of theory and practice” | |
| US Consulate General in Vladivostok | | June 2004 | Volunteer (participated in organization of the 5th Pan-Asian Conference of Teachers of English Language) | |
| VSUES | | June 2003 | Interpreter at the 10th International Festival of Young Designers “Pygmalion” | |
| Achievements | | | | |
| **2008** | | As one of five best students in the university was given the honour to be named “The Outstanding Student of VSUES” | | |
| **2006** | | Received Russian Federation President’s Scholarship for studying abroad; under the scholarship program studied as non-degree international student at St. Francis Xavier University (NS, Canada) in 2006/2007 | | |
| **2006** | | Received Primorsky Region Governor’s Scholarship | | |
| **2003** | | Took 3rd prize on 5th International Conference of students and young researchers “Intellectual potential of Russian Universities for development of Russian Far East”, made the report “Québec crisis: the causes and possible consequences” | | |
| Skills and personal characteristics | | | | |
| **Foreign languages: English** (fluent), **French** (passive)  **Active user of PC** (MS Office, Open Office, Internet, E-Mail (Outlook Express), Navision, Docsvision, Axapta, Photoshop, FineReader, etc.)  Have got a car and driver’s license of category “B”  **Personal characteristics:** responsibility, analytical abilities, learning ability, goal-oriented behavior, organizing qualities, discipline, diligence, interpersonal skills | | | | |
| Hobbies | | | | |
| Foreign languages, reading, psychology | | | | |