

# NUNO VIDEIRA

*Teacher, Translator and  
International Communications  
Manager*

## PROFILE

Seeking to work in a good environment where I can improve my hard and soft skills. At the same time I want to show my qualities and efforts into making the best work possible for the company/organization. Let's improve together!



TALLINN, ESTONIA



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## EDUCATION

Via Lactea Program- Europe and Japan, 2016

Bachelor Degree in Oriental Languages and Cultures- China and Japan, 2017

Chinese language study in Sun Yat-Sen University, 2018

Masters Degree in Intercultural Studies Portuguese/Chinese, 2019

## SKILLS

CHINESE LANGUAGE

JAPANESE LANGUAGE (BASIC)

MICROSOFT WORD

POWERPOINT

CULTURAL INTELLIGENCE

COMMUNICATION

## EXPERTISE

TEACHING

TRANSLATION

INTERNATIONAL BUSINESS COMMUNICATION

HUMAN RESOURCES

CULTURE RELATED

## EXPERIENCE

### EXTERNAL CONSULTANT

- To make connections with chinese businessmen related to investment
- Translation of contracts and documents from Chinese into Portuguese or English
- Develop strategies to improve efficiency of work related affairs
- Teamwork with other consultants responsible for different markets

INVEST  
PORTUGAL

BRAGA

2019

### TOUR COORDINATOR

- Responsible for tour planning - From Japan, China, Thailand to Portugal and Spain.
- Coordinate supplier bookings
- Securing quality control throughout the tours
- Ensuring supplier contracts are updated in database

KUONI  
TUMLARE-  
JTB GROUP

TALLINN

2020-  
PRESENT