



# NOREN REGGIE M. MACULA

## ELIGIBILITY:


### LICENSED PROFESSIONAL TEACHER (LPT)


License No.: 1906806

April 29, 2022

## EDUCATIONAL BACKGROUND :

|                |   |  |
|----------------|---|--|
| Vocational     | : | Computer System Servicing NC II<br>Pto. Princesa Sch. of Arts & Trades<br>Puerto Princesa City<br>2018 |
| Graduate Study | : | 18 Units in Education<br>Fullbright College<br>Puerto Princesa City<br>2017-2018                       |
| College        | : | BS Computer Science<br>Palawan State University<br>Puerto Princesa City<br>2008-2012                   |
| Secondary      | : | Palawan National School<br>Puerto Princesa City<br>2004-2008   |
| Elementary     | : | Luzviminda Elementary School<br>Puerto Princesa City<br>1999-2004                                      |

 Dandal Road, SHJ Village  
Brgy. Sta. Monica,  
Puerto Princesa City, 5300

 [norenreggiemacula@gmail.com](mailto:norenreggiemacula@gmail.com)

 09162993217/09911549529

## PERSONAL INFORMATION

Birth Date : October 27, 1991  
 Civil Status : Married  
 Weight : 120 lbs  
 Height : 5'3"  
 Language : English, Tagalog  
 Spouse : Ryan V. Macula  
 Father : Noel T. Maghanoy  
 Mother : Susan K. Maghanoy

## SPECIAL SKILLS

Computer Literate, MS Excel & Words,  
 MS PowerPoint, Photo Editing,  
 Lay-out Designing,  
 Good in Communication, Selling,  
 SAP Oriented, Clerical works  
 & Other Related Office & Field Works

## CAREER OBJECTIVES

To be able to join the company that would allow me to work effectively and efficiently in furtherance for any activity that would involve me with the direction of a well-established institution.

Willing to be assigned in any field of work in order to know the different jobs in the company.

Willing to work under pressure and without supervision.

## SEMINARS AND TRAINING ATTENDED :

### **BASIC LIFE SKILLS & PSYCHOSOCIAL SUPPORT FOR CHILDREN**

Brgy. Luzviminda Mini City Hall  
Puerto Princesa City

### **KOREAN LANGUAGE AND CULTURE**

Puerto Princesa School of Arts and Trades  
Puerto Princesa City

### **DSWD - GENDER SENSITIVITY TRAINING**

Ponce De Leon Garden and Resort  
Puerto Princesa City

### **COMPUTER-BASED ENGLISH PROFICIENCY**

Puerto Princesa School of Arts and Trades  
Puerto Princesa City

### **COMPUTER SYSTEM SERVICING NC II**

Puerto Princesa School of Arts and Trades  
Puerto Princesa City

### **CASHIERING MANAGEMENT TRAINING**

For BENCH Boutique Palawan  
2214-B Tolentino St. Pasay City

### **YOUTH FOR INFORMATION TECHNOLOGY (Y4IT)**

Information Technology Symposium 2011  
UP-Diliman Campus

### **BASIC HTML TRAINING**

Multimedia Training Center  
Palawan State University  
Puerto Princesa City

## WORKING EXPERIENCE :

### **ADMINISTRATIVE ASSISTANT V (PERSONAL SECRETARY I)**

City Government of Puerto Princesa  
Sangguniang Panlungsod  
Liga ng mga Barangay Office  
Puerto Princesa City  
Present

### **HR-GENERALIST**

People Serve Multipurpose Cooperative  
Puerto Princesa City  
2019-2023

### **BARANGAY CHILDREN WELFARE AND PROTECTION COORDINATOR**

CSWD/Brgy. Luzviminda  
Puerto Princesa City  
2018-2023

### **VIOLENCE AGAINST WOMEN DESK OFFICER**

CSWD/Brgy. Luzviminda  
Puerto Princesa City  
2018-2023

### **MANAGER**

Suannex Ticketing and Travel Services  
Puerto Princesa City  
2013-2018

### **BRANCH SECRETARY**

Honda Prestige Traders Inc.  
Puerto Princesa City  
2013

### **CASHIER ASSOCIATE**

BENCH Boutique Palawan  
Robinsons Mall Palawan  
Puerto Princesa City  
2012

### **OFFICE CLERK**

On The Job Training  
Department of Agrarian Reform  
Puerto Princesa City  
2011

## REFERENCES

### **MARY GRACE S. MONTOJO**

Branch Supervisor  
Star Oil  
Puerto Princesa City

### **MELANIE I. RONGO**

2D Echo Technologist  
Medical City  
Puerto Princesa City

### **ZENAIDA L. MACASINAG**

Admin Aid IV  
Palawan Council For Sustainable Development  
Puerto Princesa City

**I HEREBY CERTIFY** that the above information is true & correct to the best of my knowledge and belief.

  
**NOREN REGGIE M. MACULA**  
Applicant