

Contact

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Top Skills

Language Teaching

Customer Service

Management

Noelia G Menchon

Freelance Translator and ESL teacher

Wandsworth

Summary

I consider myself an enthusiastic and motivated person who enjoys working both as part of a team and on my own initiative. I enjoy taking on new challenges where I can develop my abilities and skills, always looking for professional and personal growth. My personal traits include an innate positivity, a good sense of humour, strong determination and a deep sense of commitment and diligence. In addition to being bilingual in Spanish and English, I am also fluent in French. Given my varied background in finance, import/export and education, I own the versatility and flexibility to adapt to new ways of work and I am a fast learner. I am able to translate a wide range of texts, being lately specialised in Pharmaceutical and Retailing texts, from English into Spanish and vice versa. I am also able to teach English, Spanish and French to all level of abilities.

Experience

Exfluency

Proofreader

June 2021 - Present (5 months)

Pactera EDGE

Translator and Proofeditor

March 2021 - Present (8 months)

El Corte Inglés

English Translator

February 2021 - Present (9 months)

Spain

Wandsworth Lifelong Learning

English Second Language Tutor

October 2019 - Present (2 years 1 month)

London, England, United Kingdom

Astex

English Second Language Teacher
August 2019 - Present (2 years 3 months)
London, England, United Kingdom

iTutorGroup

Languages Teacher
September 2018 - October 2021 (3 years 2 months)
London, United Kingdom

Jublo

Proofreader
February 2020 - September 2021 (1 year 8 months)
London, England, United Kingdom

Hillcross Primary school

Teacher of French
September 2018 - September 2019 (1 year 1 month)
London, England, United Kingdom

Swaffield Primary School

Primary School Teacher
September 2016 - September 2018 (2 years 1 month)
London, England, United Kingdom

St John's CE Walham Green Primary School

Primary School Teacher
October 2015 - July 2016 (10 months)
London, England, United Kingdom

St Saviour's and St Olave's Church of England School

Spanish Language Assistant
October 2014 - July 2015 (10 months)
London, England, United Kingdom

Notre Dame RC Girls School

Spanish Language Assistant
October 2014 - July 2015 (10 months)
London, England, United Kingdom

CEIP Jacinto Benavente

Primary School Teacher
September 2014 - October 2014 (2 months)
Alcantarilla, Región de Murcia, Spain

Colegio San José
English Second Language Teacher
September 2013 - August 2014 (1 year)
Murcia, Región de Murcia, Spain

Caja Mediterráneo
8 years
Branch Manager
September 2007 - December 2012 (5 years 4 months)
ALICANTE

Branch Office Administrator
January 2005 - September 2007 (2 years 9 months)
Alicante, Valencian Community, Spain

Juver Alimentación
Import/Export Administrative
July 2003 - January 2005 (1 year 7 months)
Murcia, Región de Murcia, Spain

Hermanidad Farmaceutica del Mediterraneo, S.C.L.
Import/Export Administrative
January 2003 - June 2003 (6 months)
Santomera, Región de Murcia, Spain

ELECTROMUR, S.A.
Personal Assistant To Chief Executive Officer
November 2001 - January 2003 (1 year 3 months)
Murcia, Región de Murcia, Spain

Education

EAE Business School
Master of Business Administration - MBA, Business Administration and
Management, General · (September 2011 - June 2012)

Universidad Camilo José Cela

Teacher of Primary Education, Elementary Education and Teaching with a subject specialism in ESL · (2010 - 2012)

Universidad de Murcia

Master in Translation and Interpreting English - Spanish, Language Interpretation and Translation · (2003 - 2004)

Universidad de Murcia

Teacher Training, Teaching English or French as a Second or Foreign Language · (2001 - 2002)

University of Portsmouth

Diploma, English Studies · (2000 - 2000)