

NOELIA FARIDE ALVAREZ ESQUIVIAS Urbanización
Santa catalina H-3 J.L.B. y Rivero-Arequipa Mobile
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Goal

My main goal is to be part of a team where I am able to apply my knowledge and experience gained throughout my career, with constant feedback and growth opportunities, as well as acquire work experience while contributing to the development of the organization.

Competences

Excellent interpersonal relationships at all levels, ability to work under pressure. High sense of responsibility and teamwork. Flexibility.

EDUCATIONAL BACKGROUND

- ✓ Ricardo Palma University: Epel Program. Translation and Interpretation – Bachelor' Degree -2022
- ✓ San Agustin University – Psigniko. **DIPLOMA IN HUMAN RESOURCES.** (July 2012 – December 2012).
- ✓ California State University, Chico CA- USA. Teaching Excellence and Achievement Program for Secondary Teachers of English as a Foreign Language. (February – March 2010)
- ✓ San Marcos University: Faculty of Education. Degree in Education English – Spanish teacher
- ✓ San Agustin University: Faculty of Psychology, Bachelor's Degree. (1996-2006)
- ✓ San Pablo University: **DIPLOMA IN TEACHING ENGLISH AS A FOREIGN LANGUAGE.** (April 2003 - January 2004)
- ✓ Centro Cultural Peruano Norteamericano. **BASIC AND ADVANCED ENGLISH CERTIFICATE** (1990-1992)
- ✓ C.E.O.G.N.E English Language Academy. **ENGLISH- SPANISH, SPANISH –ENGLISH TRANSLATOR CERTIFICATE** (1996)

INTERNATIONAL EXAMS

- ✓ **CPE** (Certificate of English Proficiency) (2013) Cambridge University)
- ✓ **CAE** (Certificate in Advanced English) (2005) Cambridge University.
- ✓ **TOEFL** (Test of English as a Foreign Language) Total Score 107
(computer based)

OTHERS

- ✓ Oral examiner for Cambridge University, exams PET and FCE
- ✓ Driver's License Cat A 1

WORK EXPERIENCE

- **ASOCIACIÓN CULTURAL PERUANA BRITÁNICA -BRITANICO**
(January 2020 up to now). English Teacher
- **CETEMIN – (Centro Tecnológico Minero):** English Teacher
(February 2019 – May 2019)
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- **COLEGIO DE ALTO RENDIMIENTO – AREQUIPA:** Secondary English Teacher (February 2017 – December 2018)
- **CRAWFORD PERU AJUSTADORES S.A.:** Freelance Translator
(January 2016 to date). Translation of technical reports.
- **LORD BYRON SCHOOL:** Primary English Teacher. (March 2016- December 2016)
- **Freeport McMoran- Cerro Verde (February – December 2015)**
Responsibilities:
Translation of different documents such as: manuals, contractual letters, technical specifications, meeting minutes.
Consecutive interpretations in the field and training sessions given by vendors.
In charge of driving Expats around the site.
Support to Expats regarding administrative tasks, taxi booking, housing and medical assistance.
- **GyM: Interpreter Translator (October 2013 – October 2014)**
Responsibilities:

Translation of contractual letters, RFIs, specifications, technical reports, manuals, safety reports, quality control protocols, execution plan, RFIs, scope of work.

Consecutive interpretation in contractual meetings, technical meetings and in the field.

English teacher of site managers

- **LORD BYRON SCHOOL:** Secondary English Teacher. . (March 2007- May 2010) Secondary English teacher (March 2012 - May 2013).

Responsibilities:

Organize and coordinate the work of teachers and the various training activities.

Observe teachers' classes and give feedback.

Prepare students for international exams YLEs, PET, FCE, CAE Cambridge University

- **YURA S.A. :** Translator Interpreter. (March 2011 – November 2011)

Responsibilities:

Translation of Technical Manuals.

Consecutive Interpretation in the field.

Consecutive interpretation in different workshops and training sessions with vendors.

- **SANTILLANA S.A.- RICHMOND** Teacher Trainer for Richmond Publishing. (May 2010 – March 2011)

Responsibilities:

Organise and coordinate training events throughout the southern region.

Train English teachers in the use of English texts.

Prepare and assign the budget allocated to the training area.

- **SAGRADO CORAZON SCHOOL (SOPHIANUM).** Primary English Teacher (2005)

Reponsabilities:

Teach primary students.

Prepare audiovisual material for the learning sessions.

- **CENTRO CULTURAL PERUANO NORTEAMERICANO.** Basic, Intermediate, Advanced and Proficiency English Teacher (2004)

- **SENATI** (National Industrial Training Service for Industrial Work). Technical English teacher of the specialties of Industrial

electronics, Industrial electricity, Maintenance and Textile Industry. (2001-2003). Language (Spanish) Teacher of the II semester of Electrotecnia.

Responsabilities:

Teach technical English

Prepare material for the learning sessions.

Translate technical manuals.

- **SANTA URSULA SCHOOL.** Primary and Secondary English Teacher – Coordinator of the English Department. (2000)

Responsabilities

Teach primary and secondary students.

Coordinate teacher's activities.

- **C.E.O.G.N.E ENGLISH LANGUAGE ACADEMY.** English teacher for all levels. (1996-1999)
- Private English and Spanish classes – Preparation for International Exams: KET,PET,FCE,TOEFL, IELTS.