

**MYLENE FRANCOIS**

**EN > FR Translator**

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|  | Lyon, France |
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**PROFILE**

|  |  |
| --- | --- |
|  | Literary content |
|  | Business content |

**LANGUAGES**

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| --- | --- | --- |
|  |  | French: native speaker |
|  |  | English: expert |

**SKILLS**

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|  |  | Adaptability |
|  |  | Productivity & organization |
|  |  | Attention to detail |
|  |  | Effective communication |

**AREAS OF EXPERTISE**

|  |  |  |
| --- | --- | --- |
|  |  | Literature & arts |
|  |  | Yoga & well-being |
|  |  | Sewing & DIY |
|  |  | Arts & crafts |
|  |  | Cooking & lifestyle |
|  |  | Psychology & self-help |
|  |  | Teaching & education |
|  |  | Music, singing & piano |
|  |  | Travel & tourism |
|  |  | Gardening & nature |

******OUTILS**

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|  |  | Office |
|  |  | Wordpress |
|  |  | CAT Tools |

**WORK EXPERIENCE**

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|  | Translation of literary content |
|  | Translation of commercial content |
|  | Translation of resumes and cover letters |
|  | Editing and proofreading of translations |
|  | Interpreting for MC and other speeches |
|  | Speech subtitling |

***“Her translation is really good, […] she does have a great vocabulary and perfect grammar.”***

**Senior Editor – RELAY Publishing**

**OTHER EXPERIENCE**

|  |  |  |
| --- | --- | --- |
|  | **Private academic tutor**  English, French, piano & all school subjects | 2006-2010 |
|  | **Au pair**  Wimbledon, England | 2007 |
|  | **French teaching assistant**  Primary schools, Bournemouth, England | 2010-2011 |
|  | **Administrative and commercial assistant**  Cap’Fruit, Anneyron, France | 2012 |
|  | **Library clerk**  Chevreul University Library, Lyon, France | 2012-2013 |
|  | **Language trips supervisor**  Dublin, Ireland  London, England  Brighton, England | 2015-2016 |
|  | **High school English teacher**  Lycée Colbert, Tourcoing  Lycée de l’Edit, Roussillon  Lycée E. Fitzgerald, St Romain en Gal  Lycée Boissy d’Anglas, Annonay  Lycée Léonard de Vinci, Villefontaine | 2013-2020 |

**EDUCATION**

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| --- | --- | --- |
|  | **Literature Baccalaureate**  Mathematics specialty | 2005 |
|  | **Bachelor’s degree**  English language, literature and civilization  *Université Jean Monnet, St Etienne, France*  *University of New England, Armidale, Australia* | 2008 |
|  | **Master’s degree**  Australian literature and EN-FR translation  *Université Jean Monnet, St Etienne, France* | 2011 |
|  | **Secondary school teaching diploma (CAPES)** | 2012 |

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