

RESUME

MONA BAGGA

**CA-29A HARI NAGAR,
NEW DELHI-64,
DDA FLATS,
NEAR SUHAG BENQUET HALL**

**MOBILE No: +91-9560807262
E-Mail ID: MONABAGGA62@gmail.com**

CAREER OBJECTIVE

- To join highly motivated component and professional organizational to gain knowledge and achieve excellent and utilizing my experience for the growth of organization and rise to higher level through hard work sincerely.

EXPERIENCE

- 17 Month Working Experience with Chambers of Advocates.
- 18 Month Working Experience with RIYA ROSHNI TOURS & TRAVEL
- 1 Month Experience in MCL School.
- 1 Year Experience in Stenography from Y.W.C.A.

EDUCATION QUALIFICATION

- 10TH Passed from CBSE Board.
- 12TH Passed from CBSE Board.
- I have completed my Graduation in final year BA Pass course from SOL School of open learning in Delhi University.

PROFESSIONAL QUALIFICATION

- Basic knowledge of Computer.

LANGUAGE KNOWN

- English
- Hindi
- Punjabi

STRENGTH

- Self-motivated & Hardworking.
- Maintain and improve key performance area.
- Always positive and hunger to learn new.

Personal Details

- Date of Birth -06/02/1996
- Father Name -Mr. Narender Bagga
- Nationality -Indian
- Marital status -unmarried
- Religion -Hindu
- Gender -Female
- Hobbies -Listening music & Playing Badminton
- Passport no -P7270875

- Date of issue -08/12/2016
- Date of expiry -07/12/2026
- Height -5.6

DECLARATION

- I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

DATE:-

PLACE: - New Delhi

MONA BAGGA