

MIRZOBEK JABBARGANOV

Translator

CONTACT

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Urgench city, Uzbekistan



EDUCATION

University

Bachelor of Science

Urgench State University Hotel Management

Urgench, Uzbekistan June 2021

Master of Science

Urgench State University Tourism Management

Urgench, Uzbekistan June 2023

AWARDS & CERTIFICATIONS

- IELTS (INTERNATIONAL ENGLISH TESTING SYSTEM) OVERALL SCORE: 6.5

SKILLS

- Document Translation
- Certified Translation
- Advanced in [English language]
- Native language [Uzbek language]
- Research
- Editing Skills
- Quality Control Analysis
- Document Review
- Project Support
- Legal Document Preparation
- Transcribing
- Microsoft Office

PROFILE

Focused Translator with highly developed understanding of English language and culture. Skilled in quickly and accurately translating written documents and audio recordings. Over 2 years of related expertise.

WORK EXPERIENCE

TRANSLATOR, UPWORK.COM
URGENCH, UZBEKISTAN | JULY 2022 - CURRENT

July 2022 - Current

- Translated documents from Uzbek to English, from Russian to English and vice versa.
- Reviewed final works to spot and correct errors in punctuation, grammar, and translation.
- Listened to recordings and translated confidential information.
- Translated documents for research departments, supporting data collection and reporting.
- Replicated flow, style, and overall meaning of original texts.
- Proofread, edited and improved documents of different sizes.