Melissa Sekman

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Objective

To Translate French into English

Education

Kent State University

Bachelors of Science

French Translation

Subject Area Specialties: Law, Business, Italian, Literature

August 2007- May 2011

Canfield High School

September 2003– June 2007

Extra-Curriculars

National Honors Society, National Society of High School Scholars, Delta Zeta, Sigma Alpha Lambda, Phi Iota Kappa.

Work Experience

January 2011-May 2011

Kent State University

French Tutor

July 2010-August 2010

Private Translator

Translate instruction manual for a Francophone business woman

2006-Present

Youngstown Gymnastics Center

Coach

Class, competitive team, and dance coach

2003-Present

Michael Sekman MD

Secretary

Clerical work; Answering phones

Languages

English (Native language)

French (Fluent with eight years of private tutoring by a native speaker)

Italian (Upper level knowledge)

References

Available Upon Request

Interests and Activities

Exercising, reading, learning about other cultures, photography, learning new languages, baking.