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| MASUD ASHFAQUEJamia NagarOKHLA+91 9911471379+91 6200186272 Masoodashfaque786@gmail.comABOUT METo seek an opportunity in organization and venture to be a part of its growth through innovative and dedicated approach to the challenges and thereby upgrade my skills. SKILLSWORK

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ADCA |  |  |  |  |  |
| HTTP |  |  |  |  |  |
| String File |  |  |  |  |  |
| A.I. |  |  |  |  |  |

PERSONAL

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| COMMUNICATION |  |  |  |  |  |
| ORGANIZATION |  |  |  |  |  |
| TEAM PLAYER |  |  |  |  |  |
| CREATIVITY |  |  |  |  |  |
| SOCIAL |  |  |  |  |  |

**LANGUAGE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **ENGLISH** |  |  |  |  |  |
| **ARABIC** |  |  |  |  |  |
| **HINDI** |  |  |  |  |  |
| **URDU** |  |  |  |  |  |
| **JAPANESE** |  |  |  |  |  |

TYPING SKILL& SPEED

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ENGLISH 40% |  |  |  |  |  |
| URDU 40% |  |  |  |  |  |
| ARABIC 40% |  |  |  |  |  |
| HINDI 40% |  |  |  |  |  |

 | MASUD ASHFAQUEEDUCATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **EXAM** | **UNIVERSITY****/BOARD** | **Name of Institute** | **YEAR** | **%** |
| **CLASS-X****(HSLC)** | **B.S.M.E.B****PATNA** | **B.S.M.E.B****PATNA** | **2009** | **70.0** |
| **CLASS-XII****(AHSEC)** | **B.S.M.E.B****PATNA** | **B.S.M.E.B****PATNA** | **2011** | **67.2** |
| **DIPLOMA****(ARABIC)** | **Arabic** **INSTITUTE** | **NADWA COLLEGE**  | **2014** | **65.5** |
| **GRADUATE (ENG HONS)** | **CENTRAL****UNIVERSITY** | **JAMIA MILLIA****ISLAMIA****NEW DELHI** | **2019** | **47.7** |
| **DIPLOMA (JAPANESE)** | **DELHI COLLEGE**  | **BHARTIYA VIDIYA BHAWAN** | **2018** | **1st Division** |

TECHNICAL PORFICIENCYDIPLOMA IN COMPUTER APPLICATION (2013 – 2014)IBTIDA COMPUTER CENTRE LUCKNOWAPPLICATION & HARDWAREWindos7, XP, vistaKNOWLEDGE OF COMPUTER HARDWARE AND INFORMATION TECHNOLOGY. PERSONAL DETAIL FATHER’S NAME: ASHFAQUE ALAMMOTHER’S NAME: KANIZA KHATOONMARITAL STATUS: MARRIEDGENDER: MALENATIONALITY: INDIANDATE OF BIRTH: 05.10.1992 |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| SKILLSSTRENGTHS

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| HARDWORKING |  |  |  |  |  |
| OPENMINDED |  |  |  |  |  |
| THOUGHTFUL |  |  |  |  |  |
| DRAWING |  |  |  |  |  |

HOBBIES

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| JUDO KARATE |  |  |  |  |  |
| FOOTBALL |  |  |  |  |  |
| STORYBOOK |  |  |  |  |  |
| BAD MINTON |  |  |  |  |  |
| HELPING PEOPLE |  |  |  |  |  |

 SRENGTH* Positive Attitude.
* Leadership Skills.
* Easily Adaptable to new Environments.
* Management and innovative ideas.
 | EXPERIENCE* Ten Months As a **Teacher of  Arabic, Urdu, and English** in Delhi (Jan 2016-Oct 2016)
* 8 Months As an **Arabic, Urdu, and English Translator**in Etashe, Delhi (Nov 2016- Jun 17)
* Worked as a **Subject Matter Expert (Arabic) & Creator of Arabic SEO Keywords** in an IT Company (Techcon labs) based in Gurgaon from July 2017– to April 2018 and left the company due to the company closing.
* Worked in Multiple translation providers, company “Human Transcript” as **External Multiple Language Translator and Subtitler** from May 2018– to December 2018.
* Joined “**Fourtek IT Solution**” as a **Multiple Language Translator** **(Arabic, Japanese, Hindi & Urdu)** and worked here from January 2019 to 31 March 2021.
* Joined “**Devnagri AI Pvt Ltd**” as a **Multiple Language Sr. Translator** **& Language Lead (Arabic, Japanese, Hindi & Urdu)** and worked here from 1 April 2021 to May 2022.
* I have worked with **RTL Language Solution** as **Urdu Linguist on Facebook** Projects (As **Freelancer**) from May to June for One Month (2022).
* Currently, I’m working with **Naarg Data Media Services** as **Urdu & Hindi Linguist** on Books’ translation(As **Freelancer**) from June (2022) to now.
* Currently, I’m working with **WordsLead** as **Urdu, Hindi & Arabic Linguist** (As **Freelancer**) from June (2022) to now.
* Currently, I’m working with **Langwords** as **Urdu-English Linguist** (As **Freelancer**) from May (2023) to now.

AREA OF INTEREST* **INTERPRETER, TRANSLATOR, SUBTITLER, TRANSCRIPTIONIST, CONTENT WRITER, CopyWriter, SEO (Search Engine Optimization) & Language Lead**

ACHIEVEMENT* I was awarded As **Hindi Translator from FICCI**.
* I was Honored As **Innovator by Graham Bell Award**
* I have worked on **PhonePe as Hindi, and Facebook as Urdu Linguist**

PRESENT ADDRESS S10/6e , Jogabai Ext, Jamia Nagar, Okhla**State** - NEW DELHI **Pin Code - 110025**PERMANENT ADDRESS VILL. MIRZAPUR KOTHIP/S. SIMRAHA ,MERIGANJDist. – ARARIA**State** - BIHAR**Pin Code – 854334** |

#  DECLARATION

I hereby declare that all the above-mentioned facts and information are true to the best of my knowledge. I will solely be responsible for any discrepancy found in them.

#### Masud Ashfaque