

## Maryna Humeniuk

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Date of birth: 08/12/1988



### Key competencies:

- specialist in sports equipment sales;
- specialist in the field of cycling, skiing and snowboarding equipment;
- translator with ISO 9001 certification from / into English, Russian and Ukrainian languages;
- professional in the field of land legislation;
- expert on normative and expert monetary valuation of land;
- specialist in the field of development of permit documentation for the work of mines, quarries, deposits;
- specialist in work with the accounting documentation for small business;
- professional in the development of author's active tourist tours.

### Education:

- 1995-2005 Secondary specialized secondary school with in-depth study of foreign languages number 3 in Poltava;
- 2005-2009 - Poltava National Technical University. Bachelor degree in Economy of Enterprise.
- 2009 - 2010 – Poltava National Technical University. Master's degree in Finance.

### Additional courses:

- 2006 - English language courses at Headway Intermediate, Lingvistikum Language Center;
- 2015 – courses of tours-guides in the next directions: Ukraine (domestic tourism), Europe, beach tours (Turkey, Egypt), exotic tours (Thailand, Sri Lanka, India), development of author's tours. Educational Center "Open the World";

### Languages spoken:

- Ukrainian – mother tongue;
- Russian – mother tongue;
- English – C1, advanced level.

### Using of computer programs:

- Microsoft Office – advanced user;
- Adobe Photoshop – advanced user;
- Sony Vegas – advanced user;
- Mapinfo Professional – advanced user;
- SDL Trados – user;
- memoQ – user;
- Memsource – user;
- ABK 5 –user;
- Еол-2000 – user.

### Experience:

- 2010 – now – shop “29-th bicycle” (a small family ski and bicycle shop and workshop)  
The owner with my husband.  
Duties
  - work with providers;

- work with price lists;
- bookkeeping;
- payment of taxes and obligatory payments;
- submission of reports.
- 2015-now – One Hour Translation.  
Freelance translator and proofreader language pairs English-Ukrainian, Ukrainian- English, English-Russian, Russian- English.
- 2016-now – Universal Translation Services.  
Freelance translator and proofreader language pairs English-Ukrainian, Ukrainian- English, English-Russian, Russian- English.
- 2019-now – Mars Translation.  
Freelance translator and proofreader language pairs English-Ukrainian, Ukrainian- English, English-Russian, Russian- English.
- 2005 – 2017 – NVTOV “Interagrocentr”.  
The head of landpricing office.

#### Duties

- analysis of land legislation;
- expert and normative pricing of land property of private persons and firms;
- pricing of land property of firms;
- making the technical documentation of normative pricing of land property of towns and villages;
- making the cartographic materials of technical documentation of normative pricing of land property of towns and villages;
- consultancy work on land relations and land services themes;
- 2012 – 2017 – NVTOV “Interagrocentr”.

#### Assistant of the engineer-geologist

#### Duties

- development of working projects for the work of mines, quarries, deposits;
- development of mines to work mines, quarries, deposits;
- development of projects of mining technical remediation of land;
- elaboration of projects on protection of the environment in the work of mines, quarries, deposits using specialized software.
- 2011-now – the Head of public organization “Bicycle sport association” (public organization that organize bicycle competitions, sport massive invents, provide package of measures to implement bicycle infrastructure in Poltava.

Personal qualities: sociable, active, responsible, hardworking.

Marital status: married, have a child (2009 year of birth).

Hobbies: skiing, mounting bike, wakeboarding, touring, reading, fishing, sport orienting, multisport.

#### Special achievements:

- multiple experience in multi-racing - day-long racing in extreme conditions with the use of various techniques of motion - biking, kayaking, running, swimming, mountain tourism technique, etc .;
- the first sports category in sport orienteering;
- the first sports category in the field of speleological tourism;
- the first sporting category in cycling tourism.