**Curriculum Vitae**

# Marwa Mahboob

Freelance Translator at Translation and localization Egypt

## Contact Information

Email Address: [marwamahboob@yahoo.com](mailto:marwamahboob@yahoo.com)

## Personal Information

* **Name:** Marwa Fawzy Mahboob
* **Birth Date**: 9 April 1990
* **Gender**: Female
* **Nationality**: Egyptian
* **Residence Country**: Egypt
* **City**: Cairo
* **Visa Status**: No Visa
* **Marital Status**: Married
* **ID No*:*** 29004201800484

## Target Job

**Target Job Title**: AR<>EN Translator

**Target Job Location**: Egypt

**Career Objective**: I am a freelance translator looking for work with agencies, companies and direct clients where I can prove my skills and gain new experiences.   
I am always available to work with long time and urgent   
projects.   
  
I am fast learner and I am looking forward to starting my career in a very reputed respected, serious company with a very good reputation, so I am raring to work hard to prove myself.   
  
I am self-taught person in terms of the latest technological   
trends and techniques; I can learn languages via internet courses, good book supplements and TV programs as well as I can learn basic programming software computer.

**Target Industry**: Translation

**Employment Type**: Employee

**Employment Status**: Part time; Full time

**Notice Period**: Immediately

## Experience

## Freelance Translator

At Translation and localization

**Location:** Egypt   
**Company Industry:** Translation  
**Job Role:** Writing/Editing  
May 2011 – Present

I have been working as freelance translator since 2011.

## Education

* **Bachelor's of Arts from faculty of Arts, Damanhur University, May 2011**

Graduated from faculty of Arts, English department, Damanhur University.

**GPA:** good- 69.46%-3265

* **MA student**
* Studying premaster subjects at Faculty of Arts, English department, literature section, Alexandria University from February 2012 till now.
* **Educational Diploma** from faculty of Education Damanhur University2015

**GPA:** good

## Training and Certifications

### Arabic language certificate for advanced studies from Alexandria University. (Certificate)

**Issued in:** December 2012

### ICDL from ECDL Foundation CEO- UNISCO (Certificate)

**Issued in:** 31-May-2011

## Skills

* English - Arabic translation and vice versa
* Proficient with Microsoft Windows (XP, 7, 8, Vista).
* MS Office (Word, Excel, PowerPoint, Access).
* Computer and Internet skills
* Academic research

## Languages

* Arabic (Native)
* English (Fluent)

## Personal Characteristics:

* Ambitious, Highly Motivated, fast learner, self-taught, Pleasant Personality, Cheerful and hard worker.
* Ability to work under pressure in a dynamic environment.
* Able to work to deadlines.

**Expected Salary**: Negotiable.

## Hobbies and Interests

* Translate
* Surfing in the internet web pages
* Learning languages
* Academic research
* Reading
* Writing
* Drawing
* listening to music
* Caring for pets.