**MARK NDUMIA NDUNG’U**

**CURRICULUM VITAE**

PHONE: 0725136881

E-MAIL: mrkndndg@yahoo.com

CITIZENSHIP: KENYAN

RELIGION: CHRISTIAN

MARITAL STATUS: SINGLE

HOBBIES: READING, WATCHING FOOTBALL, SINGING AND LISTENING TO MUSIC

**CAREER OBJECTIVE**

 To always offer a practical approach to legal problems.

**ACADEMIC BACKGROUND**

**Jan 2011 – Date KENYA SCHOOL OF LAW**

Post-graduate Diploma in law leading to admission into the role of advocates

**October 2006 – June 2010 UNIVERSITY OF NAIROBI**

Bachelor of Laws (LL.B)

Graduated with 2nd Class Honours

**2001-2004 LENANA SCHOOL**

 *KENYA CERTIFICATE OF SECONDARY EDUCATION*

Scored A-

 **1992-2000** **IHURURU ACADEMY**

 *KENYA CERTIFICATE OF PRIMARY EDUCATION (KCPE)*

Scored 580marks out of the possible 700

**PROFESSIONAL EXPERIENCE**

**August 2011 – Date WARUHIU K’OWADE AND NG’ANG’A ADVOCATES**

**Legal Assistant** Legal support in Kenyan and International Law: Drafting suit papers, Legal research in Commercial transactions including joint venture, conveyancing, Company Law (preparation of annual returns, incorporation of companies, restructuring of companies), Intellectual Property Law (registration of trademarks, legal advice and negotiation of Kenyan and international copyrights) and Civil Litigation proceedings.

**July 2010 – May 2011 MUTEITHIA KIBIRA & CO. ADVOCATES**

**Legal Assistant** Legal assistance in Kenyan Law: Drafting various court documents including plaints and defences, drafting various conveyancing documents including charges and morgages, filing court documents and researching on various court matters.

**December 2009-June 2010 CHRISTIAN LEGAL EDUCATION, AID AND RESEARCH**

**Intern** Interviewing clients seeking pro-bono services from the organization with a view to advising the organization on which matters to take up, researching on various court matters and conducting legal aid clinics, scrutinizing the contentious issues in the Proposed Constitution, 2010 and educating the public to enable them make an informed decision during the referendum.

**August 2009 KENYA POPULATION CENSUS**

**Enumerator** Administering various questions to the households in Kamariki Sub-location and recording their responses and the number of persons in each of those households in the National Census, 2009.

**February 2009-May 2009 SICHANGI & CO. ADVOCATES**

**Legal Assistant** Drafting court documents including plaints and affidavits, filing of court documents and researching on various court matters.

***ACHIEVEMENTS***

June 2010 – Date Aided in research and drafting court documents in various successful court matters.

January 2011 Founded a group known as “Music for Causes”, a group of 8 artistes that seeks to highlight various social issues through music as well as raise funds for various projects that impact on society.

June 2010 Voted Msanii (Artist) of the Year 2010 in the annual Campus Awards held at Parklands Campus

August 2004 Position 5 out of 256 in 2004 Mock examinations in Lenana School

April 2004 Achieved silver in the President’s Award Scheme

January 2000 Position 1 in KCPE, 2000 in Ihururu Academy

***PUBLICATIONS***

1. ‘Financing Mobile Money Transfer agents’. An article focusing on the financial challenges facing mobile money agents in Kenya in their quest to expand their businesses and proposing a number of solutions to the challenges identified.

***RESPONSIBILITIES***

1. Secretary of the Parklands Catholic Community-2009/2010
2. Publicity Secretary of the St. Paul Student Community-2009/2010

***SKILLS***

1. Team player who poses strong social skills
2. Possesses Strong communications skills
3. Able to work under pressure with minimum supervision

***REFEREES***

1. **Dr. Ben Sihanya**

**Lecturer in Intellectual Property Law - Faculty of Law**

**University of Nairobi**

P.O. Box 30197 Nairobi, Kenya

Telephone 254-02-340477 or 254-02-340856/8/9

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1. **Fr. P. Kanja Wachira**

**Chaplain**

**St. Paul’s Catholic University Chapel**

P.O. Box 41512-00100 Nairobi, Kenya

Phone no. 0722898322

1. **John Muoria**

**Partner**

**Waruhiu K’owade and Ng’ang’a Advocates**

P. O. Box 47122-00100, Nairobi.

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