**MARISSA NOTOMULJO**

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**Personal Details**

Date of Birth : May 7, 1988

Nationality : Indonesian

Gender : Female

Marital Status : Single

Religion : Christian

Interest : Reading, writing, travelling

**Working Experiences**

2011 – present Freelance Translator

Translating office documents, news article from Indonesia – English, English – Indonesia

2011 – present Private Tutor

Teaching English for Indonesian and foreigners

Teaching Bahasa for foreigners

Teacher

2013 – present Language and Art Teacher at Epata School

2013 – present Toddler Teacher at Epata School

2013 – present English Club Teacher at Tirtamarta BPK Penabur Cinere

2012 – 2013 Kindergarten Teacher at Epata School

**Education**

2008 – 2012 Bachelor Degree (English Department, University of Indonesia)

GPA: 3.31

2005 – 2008 SMAK Tirtamarta BPK Penabur Pondok Indah

2003 – 2005 SMPK Permata Bunda (now Tirtamarta BPK Penabur Cinere),

Grade 8 and Grade 9

2000 – 2001 SMPK Tirtamarta BPK Penabur Pondok Indah, Grade 7

1994 – 2000 SDK Permata Bunda (now Tirtamarta BPK Penabur Cinere)

1992 – 1994 TKK Permata Bunda (now Tirtamarta BPK Penabur Cinere)

**Professional Qualifications**

Competence with the following applications: Ms.Word, Excel, Powerpoint, as well as –mail and internet.

Fluent in English, both oral and written.