**CURRICULUM VITAE**

Pauline Loy Pow Lime

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***A professional translator with more than 10 years of experience in translating business and financial documents and other materials from English to Chinese.***

**Areas of Expertise**

* Translating funds summary, business, financial and stock markets articles.
* Worked with Mapi France as Freelance Project Manager in Linguistic Validation Project. Mapi is a leading patient-centered research company serving academia, life science researchers and the pharmaceutical industry.
* Proofreading.
* Copywriting.

**Key Strengths**

* Proven track record in translating financial copy, with extensive knowledge of the financial and equity markets.
* Reporting skills in Chinese media.
* Multilingual.
* A fast learner.

**Key Skills and Competencies**

* Proficient in English-Mandarin translation (both simplified and traditional).
* Able to work under tight deadlines in a face-paced environment.
* Well-organised and able to prioritize work.

**Career History**

**Senior Manager, Translator cum Administrator** 2009 – 2015

**RHB Research Institute Sdn Bhd**

* Handle all English-Chinese translation of daily news reports, market outlook presentations and day-to-day business documents as required.
* Played a key role in coordinating the administrative tasks during the merger between OSK and RHB Research.
* Assist in production/coordination of research publications.
* Liaise with other departments within the RHB Group primarily Group Finance and Administration (GFA), Group Information Technology (GIT) and Group Corporate and Legal Affairs (GCLA) to ensure the smooth operations of the Research Department as a whole.

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**Freelance Translator** 2006 – 2009

* Translated business articles, commercial and marketing write-ups, among others.
* Involved in proofreading and copywriting works.
* Worked with Mapi France as Linguistic Validation Consultant (English to Simplified Chinese).
* Retrieved articles from newspapers and the internet and translated them into Chinese.
* Fact-checked materials to ensure accurate translation.
* Assisted in proofreading translated materials.

**Business Feature Writer** 2003 – 2005

**Nanyang Siang Pau**

* Conceptualized and wrote cover stories and business features while maintaining professional journalistic standards of accuracy and impartiality.
* Conducted interviews with CEO and/or MD of public listed-companies and SMEs.

**Academic Qualifications**

**Bachelor of Arts (Hons) Media and Communications (Distinction)**

Majoring in Media and Communications cum Chinese Studies

*University of New South Wales, Sydney Australia 2001-2003*

**Recognitions**

**Golden Jubilee Scholarship -** *recognizing excellent academic performances.*

*Awarded by University of New South Wales, Sydney Australia*

**Book Prize Winner -** for outstanding performance in the first, second and third Academic Year Examinations, Diploma in Mass Communication (Journalism).

*Awarded by Tunku Abdul Rahman College (TARC)*